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JOINT OPERATING COMMITTEE MEETING

March 3, 2022, 7 PM

Executive Session 6:00 pm - 7:10 pm

Call to order by the President

The meeting was called to order at 7:12 pm by Ms. Savage, followed by the Pledge of Allegiance.

Present:

Ms. Stacey Livengood (Belle Vernon Area School District)
Ms. Robin Savage (Greensburg Salem School District)
Dr. Scott Learn (Hempfield Area School District)
Mr. Mark Gogolsky (Jeannette City School District)
Mr. John Weinman (Mt. Pleasant Area School District)
Mr. Nick Petrucci (Penn Trafford School District)
Ms. Amy Ulander (Yough School District)

Others Present via Zoom:

Ms. Darlene Ciocca (Norwin School District)

Absent:

Ms. Kristy Smith (Southmoreland School District)

Others Present:

Mr. Jason Lucia (Administrative Director)
Mr. Chris Tollari (Business Manager)
Mr. Russell Lucas (solicitor)

Mr. Curt Smithley (Questeq IT)

Ms. Renee Jones

Zoom participants

Public Comments: none

Communications: none

Minutes

Motion by Ms. Livengood and seconded by Mr. Petrucci to approve the minutes of the JOC meeting held February 3, 2022. (attachment 1) All were in favor; motion carried unanimously.

Administrative Report

See report 1

Treasurer's Report

Motion by Dr. Learn and seconded by Ms. Ulander to approve the Treasurer's Reports ending January 2022. (attachment 2) All were in favor; motion carried unanimously.

Payment of Bills

Motion by Mr. Weinman and seconded by Ms. Livengood to approve payment of bills. (attachment 3) All were in favor; motion carried unanimously.

Payment of Loan

Motion by Dr. Learn and seconded by Mr. Gogolsky to grant permission to pay the ESCO loan payment in the amount of \$543,471.61. This is the tenth annual payment of a 15- year loan. Mr. Petrucci asked what the balance was for the loan and the general fund. Mr. Tollari provided the requested information. All were in favor; motion carried unanimously.

WIU Joint Purchasing Consortium

Motion by Mr. Petrucci and seconded by Mr. Gogolsky to approve advertising jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of Multi-Purpose Paper for the 2022-2023 school year. Mr. Gogolsky asked if we have had any trouble getting paper. Mr. Lucia told him that we have had enough, and that we have not had to order any for some time. All were in favor; motion carried unanimously.

Motion by Ms. Livengood and seconded by Dr. Learn to approve the authorization of Chris Tollari, Business Manager, and Central Westmoreland CTC as its authorized representative on the Westmoreland Intermediate Unit Joint Purchasing Consortium for supplies. All were in favor; motion carried unanimously.

Audited Financial Statements

Motion by Ms. Savage and seconded by Ms. Ulander to table accepting the June 30, 2021 audit from Zelenkofske Axelrod, LLC. The presenter was not able to attend due to a family emergency. All were in favor; motion carried unanimously.

FMLA

Motion by Mr. Gogolsky and seconded by Dr. Learn to approve Family Medical Leave (FMLA) for one employee (Employee ID #8798164) according to the school's policy under Section: Employees, Title: FMLA, Policy: #335. The leave will commence after the sick days are exhausted. All were in favor; motion carried unanimously.

WIU Executive Leadership Services

Motion by Mr. Weinman and seconded by Ms. Ulander to approve a one-year renewal agreement with the Westmoreland Intermediate Unit for Executive Leadership Services, effective July 1, 2022. The hourly rate is \$100. There is no change in the hourly rate. (attachment 4) All were in favor; motion carried unanimously.

Guidance Plan

Motion by Ms. Livengood and seconded by Dr. Learn to approve the Central Westmoreland Career and Technology Center Guidance Plan for the school years 2022-2025 to be submitted to the Pennsylvania Department of Education. Ms. Liveingood added that the plan is very good. All were in favor; motion carried unanimously.

2022 PDE Data Summit

Motion by Mr. Gogolsky and seconded by Mr. Weinman to approve for Crissy Long to attend the 2022 PDE Data Summit in Hershey, PA, from March 20-23, 2022. Approximate total cost is \$1200. Ms. Savage asked from which fund this money comes. Mr. Lucia noted that it comes from professional development funding in the budget. All were in favor; motion carried unanimously.

Bussing

Motion by Ms. Livengood and seconded by Dr. Learn to approve Quest Transit as the primary bus company to be used for student field trips for the 2022-2023 school year. Ms. Savage asked if the cost has increased. Mr Lucia stated that we don't believe that it went up. All were in favor; motion carried unanimously.

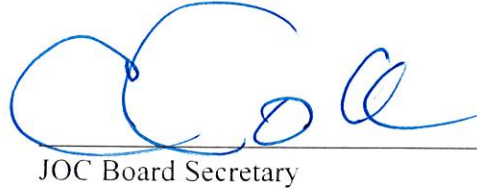
Report of Solicitor

Mr. Lucas expresses thanks to the JOC for the appreciation dinner tonight.

Adjournment

Motion by Mr. Petrucci and seconded by Dr. Learn to adjourn at 7:35 pm until the next regular meeting on Thursday, April 7, 2022, at 7 pm. All were in favor; motion carried unanimously.


JOC Chairperson


JOC Board Secretary



To: Joint Operating Committee Members
From: CWCTC Administration
Subject: Administrative Reports – 3/3/2022

Administrative Director – Mr. Jason Lucia

- Met with all the State Representatives from Westmoreland County, as well as representatives from the Carpenters Union, Plumbers & Pipefitters, and Finishers/Glaser's Union to discuss partnerships in developing pathways to build the future workforce for Westmoreland County.
- Presented at the PACTA Workforce Development Symposium. The presentation detailed the efforts we are making at CWCTC to increase employment opportunities for students with disabilities. Several PDE and BCTE representatives attended the presentation. At the conclusion, we were told that CWCTC will be receiving a commendation for our 339 review for these services that are being provided.
- Working on budget preparations for the 2022-2023 school year.
- Finalized the 2022-2025 PDE Guidance Plan with the help of Dr. Perna

Business Manager – Mr. Chris Tollari

- Budget preparation for the proposal of the 2022-2023 budget
- Finalizing language updates for the first set of policies for the PSBA policy review
- Grant revisions and submissions for Perkins and GEER II and the ARP/ESSR III (GEER III) grants

Assistant Director of Career & Technical Education – Mrs. Darcy Szymkiewicz

- The Safety Committee /Team attended a Reunification Training at the end of February and participated in the ICS 100 training this week. We have been in communication with Stanwood to develop a structured emergency plan.
- Articulation Agreements with WCCC are being audited and updated.
- CPR Training is occurring weekly. All Seniors will receive certifications by the end of the month. We now have 3 staff members running the Heartsaver/FirstAid training.
- Dr. Perna has been scheduled to complete Literacy Professional Development at the end of the month.
- Meetings with student ambassadors will be next week to discuss school climate and communication to align with the Comprehensive plan.
- Principal's meeting will be held tomorrow, 3/3/22, with MP, H, PT, and GBG attending in person.
- Tentative dates: May 2, 2022 -- NTHS Ceremony (daytime) that will be live streamed/recorded
May 16, 2022 -- Senior Recognition Ceremony will be held at the CTC

Assistant Director of Workforce Education – Mr. Alex Novickoff

- The CTE Roadshow, to date, has made 24 stops and made direct contact with over 3,000 students from our sending schools. We are now preparing for an aggressive elementary schedule this spring, post PSSA.
- We will be hosting a Career Fair for CWCTC students on Wednesday, March 9. Over 40 employers will be on site throughout the building. This is an opportunity provided exclusively for our students.
- We hosted an Elementary Evening on Tuesday, February 22. We had more than 140 elementary students and their parents on site, participating in a hands on activity in one of the following areas:

Auto Tech, Cosmetology, Multimedia, Restoration and Design, Construction Trades, Robotics, Welding, Logistics, Electrical Tech, and Machine Trades.

- We sent a post-event survey out to families and have received great feedback. Many, many compliments, but also some really great suggestions for future events.
- Mr. Lucia and I presented at the Workforce Development Symposium in Hershey, PA. Our presentation was well attended and well received. The presentation detailed the efforts we are making at CWCTC to increase employment opportunities for students with disabilities.

Coordinator of Grants & Adult Education – Mrs. Michelle DeLuca

- Perkins Comprehensive Local Needs Assessment was submitted by the February 28 th deadline. Thank you to the Perkins stakeholders who provided feedback.
- CWCTC was awarded a Supplemental Equipment Grant. We should hear the amount of the award this month.
- The Emissions Certification class with 20 students ended on February 28th.
- Sixteen Seniors in the Automotive Technology Program took their State Inspection written tests on March 1st. They will now be preparing to take their Tactile Exam, which is performing a PA Safety Inspection on a vehicle. They will also have the opportunity to take earn their Emissions Certification in March.
- The next CDL class will begin on March 14th with 14 students.

I.T. Coordinator – Mr. Curt Smithley

- Finalizing E-Rate project for IT infrastructure updates and upgrades
- Internal end-user audit to determine life-cycle of PCs, Laptops, Chromebooks, etc.
- Working with the business office and the Questeq team on final System-wide budget proposal for 2022-2023

CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
FOR THE MONTH ENDING JANUARY 31, 2022

GENERAL ACCOUNT

Beginning Bank Balance-First National Bank

\$ 982,812.29

DEPOSITS

CATEGORY	DATE	DESCRIPTION	AMOUNT
10 0145 000 000 00 00 00	1/6/2022	Gateway SD 2020-21 Tuition Due from Member Districts	17.71
6946 999 SC	1/6/2022	Greensburg Salem SD January 2021 - 2021-22	50,481.17
6946 999 SC	1/6/2022	Yough SD January 2021 - 2021-22	68,653.00
10 6992 999 000 30 00 ER	1/6/2022	NRG Curtailment Solutions	1,420.87
6999 999 SR	1/6/2022	Vape Fines	100.00
6999 999 SR	1/6/2022	Parking Permit	90.00
1380 610 CO	1/6/2022	Cosmo - Student Kits	240.00
153	1/6/2022	CAFÉ 125	13,712.10
6999 999 SR	1/11/2022	Parking Permit	390.00
6999 999 SR	1/11/2022	Vape Fines	50.00
1380 610 CO	1/11/2022	Cosmo - Student Kits	208.00
6946 999 SC	1/11/2022	Hempfield Area SD December 2021 - 2021-22	126,750.83
6946 999 SC	1/11/2022	Penn Trafford SD Jan 2022 - 2021-22	56,589.92
6946 999 SC	1/11/2022	Belle Vernon Area SD Jan 2022 - 2021-22	31,635.42
6999 999 SR	1/11/2022	Isolved Benefits Services - Oct 2021 Billing	207.45
10 8810	1/11/2022	Labor & Industry-Bureau of Disability Determination	30.08
6999 999 SR	1/11/2022	Kriebel - Utility Rebate	542.60
10 8521 999 661 30 00 PK	1/21/2022	Perkins Grant - 2021-22	29,452.66
10.8745.999.991.30.00.CV	1/21/2022	GEER II	22,173.19
6999 999 SR	1/28/2022	Parking Permits	60.00
1380 610 CO	1/28/2022	Cosmo - Student Kits	596.00
153	1/28/2022	CAFÉ 125	8,972.76
10 0145 000 000 00 00 00	1/28/2022	Norwin SD 2020-21 Tuition Due from Member Districts	43,816.59
6946 999 SC	1/28/2022	Norwin SD Jan 2022 - 2021-22	71,520.92
6946 999 SC	1/28/2022	Jeannette SD Jan 2022 - 2021-22	28,247.75
6946 999 SC	1/28/2022	Mt Pleasant Area SD Dec and Jan 2022 - 2021-2022	123,474.18
6946 999 SC	1/28/2022	Greensburg Salem SD Feb 2022 - 2021-22	50,481.17
6946 999 SC	1/28/2022	Frazier SD Feb 2022 - 2021-2022	28,938.41
Total deposits			<u>758,852.78</u>

General Fund

Balance on Hand - December 31, 2021	640,612.70
Income	<u>758,852.78</u>
Total	1,399,465.48
Expenditures	<u>1,064,320.96</u>
Book Balance - January 31, 2022	835,134.15
January 31, 2022 - Outstanding Checks	<u>147,678.14</u>
Bank Balance January 31, 2022	<u>982,812.29</u>

(CONTINUED)

CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
FOR THE MONTH ENDING JANUARY 31, 2022
(CONTINUED)

Capital Reserve Fund

Balance December 31, 2021	196,061.43
Interest	21.65
Deposits	
Expenditures	
	<hr/>
Balance January 31, 2022	<u><u>196,083.08</u></u>

ACH ACCOUNT

Balance December 31, 2021	3,997.78
Interest	0.37
Deposits	
Expenditures	
	<hr/>
Balance January 31, 2022	<u><u>3,998.15</u></u>

Date: 02/23/22
Time: 13:41:19
Ending Date: 01/31/22

Central Westmoreland CTC
Trial Balance 2021-2022

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FUND 80 FUND 80		Balance Amount
Balance Sheet		
80.0101.000.000.00.00.00	Cash Control Account	48728.70
80.0102.000.000.00.00.00	Savings Account	14140.99
80.0421.000.000.00.00.PY	Accounts Payable -	215.21 CR
80.0496.001.000.30.00.00	Auto Body	16.59 CR
80.0496.002.000.30.00.00	Auto Mechanics	2043.64 CR
80.0496.003.000.30.00.00	Building Maintenance	275.92 CR
80.0496.004.000.30.00.00	Commercial Art	503.23 CR
80.0496.005.000.30.00.00	Cosmetology	512.04 CR
80.0496.006.000.30.00.00	Coca-Cola & Student Success Fund	3697.94 CR
80.0496.007.000.30.00.00	Electricity	1005.91 CR
80.0496.008.000.30.00.00	Future Builders	928.77 CR
80.0496.009.000.30.00.00	First Robotics	1094.80 CR
80.0496.010.000.30.00.00	Culinary	4614.58 CR
80.0496.011.000.30.00.00	Graphic Arts	2113.49 CR
80.0496.012.000.30.00.00	Health Assistant	67.77 CR
80.0496.013.000.30.00.00	Heating & Air	552.35 CR
80.0496.014.000.30.00.00	SHA	1984.48 CR
80.0496.015.000.30.00.00	Masonry	594.99 CR
80.0496.016.000.30.00.00	National Art Honor Society	860.81 CR
80.0496.017.000.30.00.00	National Honor Society	357.29 CR
80.0496.018.000.30.00.00	Powerline Construction	252.70 CR
80.0496.019.000.30.00.00	Painting & Decorating	2087.17 CR
80.0496.020.000.30.00.00	Physical Education	925.69 CR
80.0496.021.000.30.00.00	Plumbing	147.85 CR
80.0496.022.000.30.00.00	Protective Services	2501.86 CR
80.0496.023.000.30.00.00	Computer & Information Science	188.56 CR
80.0496.024.000.30.00.00	SkillsUSA	7161.15 CR
80.0496.025.000.30.00.00	Spirit Squad	1109.77 CR
80.0496.026.000.30.00.00	Sports Therapy	855.36 CR
80.0496.027.000.30.00.00	Welding	242.76 CR
80.0496.028.000.30.00.00	Warehousing	400.15 CR
80.0496.029.000.30.00.00	Due To Student Groups -Service Occ	184.00 CR
80.0603.000.000.00.00.00	Enc Control DBAcct	4051.77

Central Westmoreland CTC
Trial Balance 2021-2022

FUND 80 FUND 80

Balance Sheet

80.0604.000.000.00.00.00
80.0850.000.000.00.00.00

Enc Control CRAcct
Unrestricted Fund Balance

Balance Amount	
	4051.77 CR
	26352.61 CR
Total Balance Sheet	979.75 CR
	979.75
Total Expenditures	979.75
Total Trial Balance	0.00

Expenditures

1000

Reg Prog-ele/sec

Date: 02/25/22

Time: 08:26:35

Check Dates 01/01/22 - 01/31/22

Central Westmoreland CTC
List of Payments 2021-2022

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Check # 00000109 - 99999999

Check	Account Number	PO #	Description	Check Amount
AASP-PA (500160)				
00040043	10.1380.810.000.30.00.AM	21220675	AUTOMOTIVE TECHNOLOGY DUES & FEES	\$414.00
ADVANCE AUTO PARTS (501551)				
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$90.80
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$435.00
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$615.46
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$102.64
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$233.98
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$97.00
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$25.62
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$365.99
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$280.00
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$10.83
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$390.05
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$386.54
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$315.18
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$20.14
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$1,178.02
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$119.98
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$43.85
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$45.40
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$142.00
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES RETURN	-\$20.14
00040078	10.1380.610.000.30.00.AB		AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES RETURN	-\$300.00
00040078	10.1380.610.000.30.00.AM	21220369	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$3,544.05
00040078	10.1380.610.000.30.00.AM		AUTOMOTIVE TECHNOLOGY SUPPLIES	\$103.97
00040078	10.1380.610.000.30.00.AM		AUTOMOTIVE TECHNOLOGY SUPPLIES	\$48.94
00040078	10.1380.610.000.30.00.AM	21220364	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$1,669.11
00040078	10.1380.610.000.30.00.AM	21220370	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$2,353.71
00040078	10.1380.610.000.30.00.AM	21220365	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$4,280.77
00040078	10.1380.610.000.30.00.AM	21220372	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$529.99
00040078	10.1380.610.000.30.00.AM	21220365	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$244.70
00040078	10.1380.610.000.30.00.AM	21220367	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$1,750.05

Date: 02/25/22

Time: 08:26:35

Central Westmoreland CTC
List of Payments 2021-2022

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Check Dates 01/01/22 - 01/31/22

Check # 00000109 - 99999999

Check	Account Number	PO #	Description	Check Amount
ADVANCE AUTO PARTS (501551)				
00040078	10.1380.610.000.30.00.AM	21220368	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$1,237.81
00040078	10.1380.610.000.30.00.AM	21220366	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$1,302.36
00040078	10.1380.610.000.30.00.AM	21220365	AUTOMOTIVE TECHNOLOGY SUPPLIES	\$3,805.42
00040078	10.1380.610.000.30.00.AM		AUTOMOTIVE TECHNOLOGY SUPPLIES	\$20.20
Check Total				\$25,469.42
Vendor Total				\$25,469.42
AFLAC (PY0002)				
00040087	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS - AMER FAM	\$30.44
00040087	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS - AMER FAM	\$30.44
00040087	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS-AMER FAM	\$38.30
00040087	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS-AMER FAM	\$38.32
Check Total				\$137.50
Vendor Total				\$137.50
ALEXANDER NOVICKOFF (532945)				
00040042	10.2360.240.000.30.00.OF		Office Of Super Services - Tuition Reimburse FALL 2021	\$3,096.60
ALLEGHENY EDUCATIONAL SYSTEMS (502501)				
00040045	10.1390.650.991.30.00.CV	21220399	Other Voc Ed Programs - TECHNOLOGY RELATED SUPPLIES & FEES	\$3,000.00
00040045	10.1390.750.991.30.00.CV	21220163	Other Voc Ed Programs - Trd/ind Shop	\$10,800.00
00040045	10.1390.750.991.30.00.CV	21220163	Other Voc Ed Programs - Trd/ind Shop	\$33,933.49
Check Total				\$47,733.49
Vendor Total				\$47,733.49
AMERICAN HERITAGE LIFE INS CO (PY0003)				
00040088	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS -ALLSTATE	\$9.18
00040088	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS -ALLSTATE	\$9.18
00040088	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS- ALLSTATE	\$107.81
00040088	10.0462.008.000.00.00.00		EMPLOYEE - CANCER INS-ALLSTATE	\$107.84
Check Total				\$234.01
Vendor Total				\$234.01
ANCHOR CEMENT BLOCK WORKS INC (503885)				
00040046	10.1380.610.000.30.00.MA	21220534	MASONRY SUPPLIES	\$236.25
ANDREWS & PRICE (538480)				
00040047	10.2350.310.000.30.00.LS		LEGAL & ACCOUNTING SERVICES DEC 21	\$231.00
00040047	10.2350.310.000.30.00.LS		LEGAL & ACCOUNTING SERVICES DEC 21	\$66.00
00040047	10.2350.310.000.30.00.LS		LEGAL & ACCOUNTING SERVICES DEC 21	\$1,364.00
00040047	10.2350.310.000.30.00.LS		LEGAL & ACCOUNTING SERVICES DEC 21	\$132.00
00040047	10.2350.310.000.30.00.LS		LEGAL & ACCOUNTING SERVICES DEC 21	\$450.00
Check Total				\$2,243.00
Vendor Total				\$2,243.00
ASSOCIATED BUILDERS AND CONTRACTORS (504729) ABC OF WESTERN PA				
00040044	10.2360.810.000.30.00.OF	21220676	OFFICE OF DIRECTOR DUES & FEES	\$633.28
AUTOMATIONDIRECT.COM INC (505023)				

Date: 02/25/22

Time: 08:26:36

Check Dates 01/01/22 - 01/31/22

Central Westmoreland CTC
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Check # 00000109 - 99999999

Check	Account Number	PO #	Description	Check Amount
AUTOMATIONDIRECT.COM INC (505023)				
00040000	10.1370.610.000.30.00.EL	21220561	MECHATRONICS SUPPLIES	\$280.50
00040048	10.1370.610.000.30.00.EL	21220295	MECHATRONICS SUPPLIES	\$624.75
00040048	10.1370.610.000.30.00.EL	21220295	MECHATRONICS SUPPLIES	\$59.00
00040048	10.1370.610.000.30.00.EL	21220295	MECHATRONICS SUPPLIES	\$81.00
Check Total				\$764.75
Vendor Total				\$1,045.25
BRANDON MILLER (529468)				
00040029	10.1380.240.000.30.00.BM		CONSTRUCTION TRADES TECHNOLOGY TUITION REIMBURSE FALL 2021	\$1,081.56
BREATHING AIR SYSTEMS (506763) SUB-AQUATICS INC				
00040071	10.1380.430.000.30.00.PO	21220677	PROTECTIVE SERVICES REPAIRS & MAINTENANCE SERVICES	\$439.57
BSN SPORTS (529500) BSN SPORTS LLC				
00040030	10.2360.540.000.30.00.OF	21220601	OFFICE ADVERTISING & PUBLIC RELATIONS	\$863.20
BURMAX COMPANY INC (507801)				
00040001	10.0421.000.000.00.00.PY	20210721	ACCRUED ACCOUNTS PAYABLE	\$855.63
00040031	10.1380.610.000.30.00.CO	21220331	COSMETOLOGY SUPPLIES	\$794.16
Vendor Total				\$1,649.79
CANDORIS (508405)				
00040099	10.2818.650.000.30.00.SW	21220544	System-wide Tech Services - TECHNOLOGY RELATED SUPPLIES & FE	\$7,673.73
CAREERSAFE (508504)				
00040002	10.1330.610.000.30.00.HA	21220576	HEALTH OCCUPATIONS TECHNOLOGY SUPPLIES	\$625.00
00040002	10.1390.650.991.30.00.CV	21220590	Other Voc Ed Programs - TECHNOLOGY RELATED SUPPLIES & FEES	\$1,247.00
Check Total				\$1,872.00
00040049	10.1390.610.999.30.00.CV	21220664	GEER III COVID GRANT - SUPPLIES	\$2,500.00
Vendor Total				\$4,372.00
CATHERINE S. CACCIA (508595)				
00040027	10.2360.300.000.30.00.OF	21220680	Office of Director - Professional Education Services	\$950.00
CDW GOVERNMENT (508617)				
00040003	10.1100.610.000.30.00.SE	21220491	SPECIAL ED SUPPLIES	\$84.69
00040003	10.1380.610.000.30.00.CO	21220492	COSMETOLOGY SUPPLIES	\$124.12
00040003	10.1380.610.000.30.00.E2	21220490	ELECTRICAL TECHNOLOGY SUPPLIES	\$97.20
Check Total				\$306.01
00040050	10.2818.610.000.30.00.SW	21220584	System-wide Tech Services - General Supplies	\$568.20
00040050	10.2818.610.000.30.00.SW	21220542	System-wide Tech Services - General Supplies	\$132.54
Check Total				\$700.74
Vendor Total				\$1,006.75
CENTRAL WESTMORELAND - PAYROLL (PY0019)				
99997155	10.0462.000.000.00.00.00		EMPLOYEE - NET PAY NOT DIRECT DEPOSITED - 01/28/22	\$5,831.42
99997168	10.0462.000.000.00.00.00		EMPLOYEE - Direct Deposit Net - 01/28/22	\$94,798.40

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CENTRAL WESTMORELAND - PAYROLL (PY0019)				
99997175	10.0462.000.000.00.00.00		EMPLOYEE - NET PAY NOT DIRECT DEPOSITED - 01/14/22	\$4,589.23
99997188	10.0462.000.000.00.00.00		EMPLOYEE - Direct Deposit Net - 01/14/22	\$92,210.13
			Vendor Total	\$197,429.18
CENTRAL WESTMORELAND CTC (PY0007)				
00040092	10.0462.211.000.00.00.00		EMPLOYEE - HEALTH INSURANCE DEDUCTION	\$4,469.70
00040092	10.0462.211.000.00.00.00		EMPLOYEE - HEALTH INSURANCE DEDUCTION	\$4,503.06
			Check Total	\$8,972.76
			Vendor Total	\$8,972.76
CENTRAL WESTMORELAND CTC ESP (PY0021)				
00040089	10.0462.015.000.00.00.00		EMPLOYEE - PROFESSIONAL DUES - ESP	\$581.25
00040089	10.0462.015.000.00.00.00		EMPLOYEE - PROFESSIONAL DUES - ESP	\$531.68
			Check Total	\$1,112.93
			Vendor Total	\$1,112.93
CENTRAL WESTMORELAND TEACHERS ASSOC (PY0009)				
00040090	10.0462.015.000.00.00.00		EMPLOYEE - PROFESSIONAL DUES	\$2,100.61
00040090	10.0462.015.000.00.00.00		EMPLOYEE - PROFESSIONAL DUES	\$2,100.61
			Check Total	\$4,201.22
			Vendor Total	\$4,201.22
CLEVELAND BROTHERS EQUIP CO INC (509358)				
00040021	10.2890.442.000.30.00.CW		All School Support Services - Rental of Equipment DEC RENT	\$1,515.00
COLKER JANITORIAL SUPPLIES (509597)				
00040051	10.2600.610.000.30.00.MT	21220358	MAINTENANCE SUPPLIES	\$944.30
COLUMBIA GAS (509600)				
00040100	10.2600.621.000.30.00.MT		MAINTENANCE NATURAL GAS NOV 21	\$3,530.54
COMMONWEALTH OF PENNSYLVANIA (509756)				
00040052	10.1310.610.000.30.00.HT	21220438	HORTICULTURE SUPPLIES	\$40.00
COSMOPROF (510200)				
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$0.13
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$15.33
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$1,075.11
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$126.00
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$70.00
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$51.70
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$107.94
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$107.94
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$595.86
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$164.00
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$121.50
00040053	10.0421.000.000.00.00.PY	20211017	ACCRUED ACCOUNTS PAYABLE	\$327.74
00040053	10.1380.610.000.30.00.CO		COSMETOLOGY SUPPLIES PO #20211017 LATE FEE	\$8.01

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COSMOPROF (510200)				
Check Total				\$2,771.26
Vendor Total				\$2,771.26
CREST/GOOD MANUFACTURING CO INC (510305)				
00040032	10.2600.430.000.30.00.MT	21220565	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$1,512.71
DBEC WHOLESALE COMPANY (511310)				
00039994	10.1310.610.000.30.00.HT	21220570	HORTICULTURE SUPPLIES	\$142.00
00039994	10.2360.610.000.30.00.OF	21220569	OFFICE SUPPLIES	\$270.00
Check Total				\$412.00
00040054	10.1310.610.000.30.00.HT	21220662	HORTICULTURE SUPPLIES	\$148.95
Vendor Total				\$560.95
DELTA DENTAL OF PENNSYLVANIA (511470)				
00040095	10.0460.212.000.00.00.00		EMPLOYER SHARE OF DENTAL -FEBRUARY BILL	\$3,800.00
ENTERPRISE RENT A CAR OF PITTSBURGH (513085)				
00040096	10.2120.580.000.30.00.GU		GUIDANCE TRAVEL 10-28/ 10-29-21	\$91.00
ERRANDZ NOW, INC. (513160)				
00040022	10.2600.450.000.30.00.MT	21220657	Oper/maint Of Plant Svcs - Construction Services	\$1,396.30
00040055	10.2600.450.000.30.00.MT	21220668	Oper/maint Of Plant Svcs - Construction Services	\$12,093.57
Vendor Total				\$13,489.87
ESCO INSTITUTE (513165)				
00040056	10.1380.610.000.30.00.HC	21220638	HEATING & AIR CONDITIONING SUPPLIES	\$1,850.00
FAGAN SANITARY SUPPLY (515090)				
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES SHINE ALL & KLEENEX	\$778.82
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES CONCRETE SEAL/MAT	\$427.44
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES CONCRETE SEAL/PRIMER	\$743.60
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES EXHAUST FILTERS	\$169.80
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES LIQUID TRAP SHOOTER	\$120.28
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES MASKS/GLOVES	\$1,318.00
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES METERED LEMON	\$234.80
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES MISC ITEMS	\$561.10
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES SQUEEGEE	\$31.20
00040101	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES STRAINER	\$110.00
Check Total				\$4,495.04
Vendor Total				\$4,495.04
FEDERAL WITHHOLDING-EFTPS (PY0018)				
99997165	10.0462.001.000.00.00.00		EMPLOYEE - Federal Income Tax - 01/28/22	\$13,344.78
99997185	10.0462.001.000.00.00.00		EMPLOYEE - Federal Income Tax - 01/14/22	\$12,093.70
Vendor Total				\$25,438.48
FICA - EFTPS (PY0012)				
99997158	10.0462.220.000.00.00.00		EMPLOYER - Social Security - 01/28/22	\$9,670.57

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FICA - EFTPS (PY0012)				
99997159	10.0462.220.000.00.00.00		EMPLOYEE - Social Security - 01/28/22	\$9,670.57
99997163	10.0462.220.000.00.00.00		EMPLOYER - Medicare - 01/28/22	\$2,261.74
99997164	10.0462.220.000.00.00.00		EMPLOYEE - Medicare - 01/28/22	\$2,261.74
99997178	10.0462.220.000.00.00.00		EMPLOYER - Social Security - 01/14/22	\$9,308.14
99997179	10.0462.220.000.00.00.00		EMPLOYEE - Social Security - 01/14/22	\$9,308.14
99997183	10.0462.220.000.00.00.00		EMPLOYER - Medicare - 01/14/22	\$2,177.00
99997184	10.0462.220.000.00.00.00		EMPLOYEE - Medicare - 01/14/22	\$2,177.00
Vendor Total				\$46,834.90
FNB COMMERCIAL CREDIT CARD (515261)				
00040004	10.1380.610.000.30.00.SO		Trade/Industrial Ed - General Supplies	\$12.48
00040004	10.2360.610.000.30.00.OF		OFFICE SUPPLIES	\$2,243.97
00040004	10.2360.610.000.30.00.OF		OFFICE SUPPLIES	\$165.50
Check Total				\$2,421.95
00040023	10.2600.610.000.30.00.MT		MAINTENANCE SUPPLIES NOV 2021 BILL	\$18,377.86
Vendor Total				\$20,799.81
GARRISON MILLER (529478)				
00040057	10.1380.240.000.30.00.E2		ELECTRICAL TECHNOLOGY TUITION REIMBURSEMENT FALL 2021	\$1,063.56
GOODS PLUMBING, HEATING & COOLING (516649)				
00040058	10.2600.430.000.30.00.MT	21220655	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$2,500.00
HARBOR FREIGHT TOOLS (517923)				
00040059	10.1380.610.000.30.00.PC	21220532	POWERLINE SUPPLIES	\$879.09
00040059	10.1380.610.000.30.00.PC	21220532	POWERLINE SUPPLIES	\$83.11
Check Total				\$962.20
Vendor Total				\$962.20
HARRIS FORMS (518075) HARRIS SCHOOL SOLUTIONS				
00039995	10.2510.610.000.30.00.BO	21220432	BUSINESS OFFICE SUPPLIES	\$142.25
HEPLERS HARDWARE (518800)				
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$133.95
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$168.24
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$30.11
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$98.88
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$6.98
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$52.48
00039996	10.2600.610.000.30.00.MT	21220587	MAINTENANCE SUPPLIES	\$15.16
Check Total				\$505.80
Vendor Total				\$505.80
HOBART SERVICE (519450)				
00040005	10.1340.430.000.30.00.FS	21220617	CULINARY ARTS REPAIRS & MAINTENANCE SERVICES	\$301.82
HOBART SALES & SERVICE (519452)				

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HOBART SALES & SERVICE (519452)				
00039997	10.1340.430.000.30.00.FS	21220575	CULINARY ARTS REPAIRS & MAINTENANCE SERVICES	\$27.00
00040060	10.1340.430.000.30.00.FS	21220673	CULINARY ARTS REPAIRS & MAINTENANCE SERVICES	\$785.29
00040060	10.1340.430.000.30.00.FS	21220674	CULINARY ARTS REPAIRS & MAINTENANCE SERVICES	\$1,409.79
Check Total				\$2,195.08
Vendor Total				\$2,222.08
HOMERUN GRAPHICS (519895)				
00040006	10.2360.540.000.30.00.OF	21220600	OFFICE ADVERTISING & PUBLIC RELATIONS	\$2,560.00
HORIZON COFFEE SERVICE INC (520070)				
00040061	10.2510.610.000.30.00.BO	21220641	BUSINESS OFFICE SUPPLIES	\$27.00
IU 7 FEDERAL CREDIT UNION (PY0005)				
00040039	10.0462.013.000.00.00.00		EMPLOYEE - CREDIT UNION	\$1,046.25
00040084	10.0462.013.000.00.00.00		EMPLOYEE - CREDIT UNION	\$1,046.25
Vendor Total				\$2,092.50
J C EHRLICH (521980)				
00040007	10.2600.460.000.30.00.MT		MAINTENANCE EXTERMINATION SERVICES	\$85.00
JOHNSTONE SUPPLY. (523432)				
00040033	10.1380.610.000.30.00.HC	21220316	HEATING & AIR CONDITIONING SUPPLIES	\$1,394.15
00040033	10.1380.610.000.30.00.HC	21220112	HEATING & AIR CONDITIONING SUPPLIES	\$2,090.75
00040033	10.1380.610.000.30.00.HC	21220115	HEATING & AIR CONDITIONING SUPPLIES	\$3,270.09
00040033	10.1380.610.000.30.00.HC	21220113	HEATING & AIR CONDITIONING SUPPLIES	\$1,619.96
00040033	10.1380.610.000.30.00.HC	21220114	HEATING & AIR CONDITIONING SUPPLIES	\$3,160.23
00040033	10.1380.610.000.30.00.HC	21220335	HEATING & AIR CONDITIONING SUPPLIES	\$479.94
Check Total				\$12,015.12
Vendor Total				\$12,015.12
JORDAN BANANA FOOD SERVICE (523480)				
00040008	10.1340.610.000.30.00.FS	21220612	CULINARY ARTS SUPPLIES	\$961.96
00040008	10.1340.610.000.30.00.FS	21220611	CULINARY ARTS SUPPLIES	\$1,109.20
00040008	10.1340.610.000.30.00.FS	21220620	CULINARY ARTS SUPPLIES	\$630.28
Check Total				\$2,701.44
Vendor Total				\$2,701.44
JULIE LEA - PETTY CASH (560125)				
00039993	10.0103.000.000.00.00.00		PETTY CASH	\$967.27
Kaitlyn Fulmer (57053)				
00040102	10.1380.810.991.30.00.00		COSMETOLOGY DUES & FEES TEST REFUND	\$125.00
KELLINGTON PROTECTION SERVICE, LLC (523845)				
00040034	10.1610.350.102.30.00.ES		EVENING SCHOOL SECURITY / SAFETY SERVICES 11-28/12-04	\$210.00
00040034	10.1610.350.102.30.00.ES		EVENING SCHOOL SECURITY / SAFETY SERVICES 12-05/12/11	\$487.50
00040034	10.1610.350.102.30.00.ES		EVENING SCHOOL SECURITY / SAFETY SERVICES 12-12/12-18	\$487.50

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KELLINGTON PROTECTION SERVICE, LLC (523845)				
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services	\$413.75
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services 12-19	\$2,125.75
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services 11-28/	\$1,957.75
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services 12-05/	\$2,553.75
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services 12-12/	\$2,553.75
00040034	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services 9-26/	\$2,878.75
Check Total				\$13,668.50
00040062	10.1610.350.102.30.00.ES		EVENING SCHOOL SECURITY / SAFETY SERVICES 1-2/01-8	\$325.00
00040062	10.2600.350.000.30.00.MT		Oper/maint Of Plant Svcs - Security / Safety Services	\$2,352.25
Check Total				\$2,677.25
Vendor Total				\$16,345.75
KISKI VALLEY UNIFORMS AND SUPPLY (524595)				
00040024	10.1380.610.000.30.00.PO	21220640	PROTECTIVE SERVICES SUPPLIES	\$1,106.00
KRIEBEL MINERALS INC (524705)				
00040035	10.2600.621.000.30.00.MT		MAINTENANCE NATURAL GAS 11-22/12-20	\$137.02
KURTZ BROS (524900)				
00040079	10.0421.000.000.00.00.PY	20211093	ACCRUED ACCOUNTS PAYABLE	\$2,037.25
00040079	10.1330.610.000.30.00.HA	21220041	HEALTH OCCUPATIONS TECHNOLOGY SUPPLIES	\$1,254.00
Check Total				\$3,291.25
Vendor Total				\$3,291.25
L&I's Food & Spirits (525435)				
00040025	10.2360.635.000.30.00.OF	21220653	Office Of Super Services - Meals / Refreshments	\$1,209.79
LENHART'S SERVICE CENTER (525900)				
00039998	10.1380.430.000.30.00.AM	21220553	AUTOMOTIVE TECHNOLOGY REPAIRS & MAINTENANCE SERVICES	\$250.00
00040080	10.1380.430.000.30.00.AM	21220716	AUTOMOTIVE TECHNOLOGY REPAIRS & MAINTENANCE SERVICES	\$250.00
Vendor Total				\$500.00
LINCOLN ELECTRIC COMPANY (526350)				
00039999	10.1380.610.000.30.00.WD	21220571	WELDING SUPPLIES	\$1,578.01
00040063	10.1380.610.000.30.00.WD	21220594	WELDING SUPPLIES	\$2,490.00
Vendor Total				\$4,068.01
MAC METAL ROOFING AND SIDING (527310)				
00040036	10.1380.430.000.30.00.BM	21220466	CONSTRUCTION TRADES TECHNOLOGY REPAIRS & MAINTENANCE SERVICE	\$5,002.36
00040036	10.1380.610.000.30.00.BM	21220466	CONSTRUCTION TRADES TECHNOLOGY SUPPLIES	\$3,120.59
Check Total				\$8,122.95
Vendor Total				\$8,122.95

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MATHESON TRI-GAS, INC. (528120)				
00040009	10.1380.610.000.30.00.WD	21220642	WELDING SUPPLIES	\$91.24
00040103	10.1380.610.000.30.00.WD	21220710	WELDING SUPPLIES	\$793.95
Vendor Total				\$885.19
MAWC (531000)				
00040010	10.2600.424.000.30.00.MT		MAINTENANCE WATER & SEWAGE FIRE CONNECT 4TH QTR	\$667.01
00040010	10.2600.424.000.30.00.MT		MAINTENANCE WATER & SEWAGE SEWAGE NOV/DEC	\$748.80
00040010	10.2600.424.000.30.00.MT		MAINTENANCE WATER & SEWAGE WATER NOV/DEC	\$1,038.55
Check Total				\$2,454.36
Vendor Total				\$2,454.36
MAX TEACHING INC (528170)				
00040026	10.2360.300.000.30.00.OF	21220572	Office of Director - Professional Education Services	\$1,500.00
MEDCO SPORTS MEDICINE (528604)				
00040011	10.1380.610.000.30.00.TS	21220398	SPORTS MEDICINE	\$3,456.71
METCO SUPPLY INC (529100)				
00040064	10.1370.610.000.30.00.EL	21220564	MECHATRONICS SUPPLIES	\$311.82
MODEL UNIFORMS (PY0011)				
00040093	10.0462.016.000.00.00.00		EMPLOYEE - UNIFORMS	\$133.98
00040093	10.0462.016.000.00.00.00		EMPLOYEE - UNIFORMS	\$135.24
Check Total				\$269.22
Vendor Total				\$269.22
MODEL Uniforms (529770)				
00040012	10.2600.430.000.30.00.MT	21220618	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$70.64
00040012	10.2600.430.000.30.00.MT	21220618	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$70.64
00040012	10.2600.430.000.30.00.MT	21220618	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$57.34
00040012	10.2600.430.000.30.00.MT	21220618	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$57.34
00040012	10.2600.430.000.30.00.MT	21220618	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$57.34
Check Total				\$313.30
00040065	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINTENANCE SERVICES DEC 21	\$52.11
00040065	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINTENANCE SERVICES DEC 21	\$65.41
00040065	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINTENANCE SERVICES DEC 21	\$59.96
00040065	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINTENANCE SERVICES DEC 21	\$57.34
00040065	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINTENANCE SERVICES DEC 21	\$57.34
Check Total				\$292.16
Vendor Total				\$605.46

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Check	Account Number	PO #	Description	Check Amount
MONTGOMERY COUNTY INTERMEDIATE UNIT #23 (530130)				
00040037	10.2510.810.000.30.00.BO	21220622	BUSINESS OFFICE DUES & FEES	\$275.00
MSC INDUSTRIAL SUPPLY CO (530700)				
00040013	10.1380.610.000.30.00.WD	21220506	WELDING SUPPLIES	\$103.19
00040013	10.1380.610.000.30.00.WD	21220500	WELDING SUPPLIES	\$84.36
00040013	10.1380.610.000.30.00.WD	21220500	WELDING SUPPLIES	\$91.20
00040013	10.1380.610.000.30.00.WD	21220500	WELDING SUPPLIES	\$335.62
00040013	10.1380.610.000.30.00.WD	21220500	WELDING SUPPLIES	\$132.52
Check Total				\$746.89
Vendor Total				\$746.89
NATIONAL RESTAURANT ASSOC (532372)				
00040014	10.1390.610.991.30.00.CV	21220208	Other Voc Ed Programs - General Supplies	\$3,132.35
00040014	10.1390.640.991.30.00.CV	21220207	Other Voc Ed Programs - Books & Periodicals	\$1,004.70
Check Total				\$4,137.05
Vendor Total				\$4,137.05
PA DEPARTMENT OF REVENUE (PY0017)				
99997157	10.0462.002.000.00.00.00		EMPLOYEE - State Tax-PA - 01/28/22	\$4,787.89
99997177	10.0462.002.000.00.00.00		EMPLOYEE - State Tax-PA - 01/14/22	\$4,608.42
Vendor Total				\$9,396.31
PA SCDU (PY0023)				
00040040	10.0462.014.000.00.00.00		EMPLOYEE - LEVY - PA SCDU	\$323.54
00040085	10.0462.014.000.00.00.00		EMPLOYEE - LEVY - PA SCDU	\$323.54
Vendor Total				\$647.08
PENNSYLVANIA RESTAURANT & LODGING ASSOC (536060)				
00040066	10.1340.810.000.30.00.FS	21220651	CULINARY ARTS DUES & FEES	\$234.00
PITT INDUSTRIAL (536955)				
00040067	10.2600.442.000.30.00.MT	21220688	Oper/maint Of Plant Svcs - Rent Of Equip & Vehicle	\$150.00
PREMIERE AUDIO/VIDEO SERVICES (538385)				
00040081	10.2818.650.000.30.00.SW	21220508	System-wide Tech Services - TECHNOLOGY RELATED SUPPLIES & FE	\$3,343.00
00040081	10.2818.650.000.30.00.SW	21220508	System-wide Tech Services - TECHNOLOGY RELATED SUPPLIES & FE	\$358.00
Check Total				\$3,701.00
Vendor Total				\$3,701.00
PRIME COMMUNICATIONS INC (538498)				
00040015	10.2818.300.000.30.00.SW	21220610	System-wide Tech Services - Purch Prof & Tech Svcs	\$187.50
00040104	10.0421.000.000.00.00.PY	20211086	ACCRUED ACCOUNTS PAYABLE	\$1,137.00
Vendor Total				\$1,324.50
PRO POWER EQUIPMENT, INC. (538635)				
00040068	10.2600.610.988.30.00.CV	21220630	Oper/maint Of Plant Svcs - General Supplies	\$1,650.00
00040068	10.2600.610.988.30.00.CV	21220629	Oper/maint Of Plant Svcs - General Supplies	\$3,268.00
Check Total				\$4,918.00
Vendor Total				\$4,918.00

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Check	Account Number	PO #	Description	Check Amount
PSERS-RETIREMENT (PY0015)				
99997161	10.0462.230.000.00.00.00		EMPLOYEE - Ret. TG (DB) 6.25% - 01/28/22	\$1,030.66
99997167	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 7.50 % - TD - 01/28/22	\$7,124.49
99997170	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 10.8 - TF - 01/28/22	\$1,555.65
99997174	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 8.00% - TE - 01/28/22	\$2,027.91
99997181	10.0462.230.000.00.00.00		EMPLOYEE - Ret. TG (DB) 6.25% - 01/14/22	\$1,055.69
99997187	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 7.50 % - TD - 01/14/22	\$7,042.68
99997190	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 10.8 - TF - 01/14/22	\$1,537.40
99997194	10.0462.230.000.00.00.00		EMPLOYEE - RETIREMENT AT 8.00% - TE - 01/14/22	\$2,070.45
Vendor Total				\$23,444.93
QUESTEQ (539329)				
00040016	10.2818.650.000.30.00.SW	21220608	System-wide Tech Services - TECHNOLOGY RELATED SUPPLIES & FE	\$938.81
00040038	10.2818.650.000.30.00.SW	21220684	System-wide Tech Services - TECHNOLOGY RELATED SUPPLIES & FE	\$9,735.08
Vendor Total				\$10,673.89
QUEST TRANSIT (539323)				
00040017	10.1380.513.000.30.00.TS	21220605	Sports Therapy - Contracted Carriers	\$361.50
RAMPART SECURITY SYSTEMS (540250)				
00040069	10.2600.430.000.30.00.MT	21220671	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$416.00
RENEE JONES (523453)				
00040082	10.2600.610.988.30.00.CV	21220704	Oper/maint Of Plant Svcs - General Supplies	\$45.98
ROAD CASES (512645)				
00040097	10.1390.610.991.30.00.CV	21220663	Other Voc Ed Programs - General Supplies	\$4,994.97
RONDA J WINNECOUR (PY0022)				
00040094	10.0462.014.000.00.00.00		EMPLOYEE - LEVY -RONDA J WINNECOUR	\$260.00
00040094	10.0462.014.000.00.00.00		EMPLOYEE - LEVY -RONDA J WINNECOUR	\$260.00
Check Total				\$520.00
Vendor Total				\$520.00
S/P2 (542283)				
00040070	10.1380.610.000.30.00.CO	21220418	COSMETOLOGY SUPPLIES	\$299.00
SCOTT ELECTRIC COMPANY (543200) SCOTT ELECTRIC				
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$216.31
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$116.41
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$27.09
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$3.09
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$13.95
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$681.00
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$4,521.65

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SCOTT ELECTRIC COMPANY (543200) SCOTT ELECTRIC				
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$681.00
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$399.00
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$749.25
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$564.00
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$223.35
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$248.54
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$113.92
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$18.62
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$13.76
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$1,512.36
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$796.93
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$97.94
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$189.00
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$15.19
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$10.86
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES	\$89.90
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES REFUND	\$-80.99
00040028	10.1380.610.113.30.00.SG		SCOTT ELECTRIC GRANT - SUPPLIES REFUND	\$-406.18
00040028	10.2600.610.113.30.00.MT		MAINTENANCE SUPPLIES	\$1,710.00
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$2.35
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$10.95
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$2,295.92
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$9.93
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$460.50
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$46.07
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$5.96
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$1,205.20
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$738.01
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$1,259.70
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$419.90
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$1,187.57
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$95.56
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$339.55
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$9.70
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$189.00

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SCOTT ELECTRIC COMPANY (543200) SCOTT ELECTRIC				
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$35.09
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$27.90
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$33.20
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$205.80
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$796.00
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$23.10
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$2.35
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$15.19
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$47.76
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies	\$22.34
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies REFUND	\$-22.34
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies REFUND	\$-15.19
00040028	10.2600.610.113.30.00.MT		SCOTT GRANT Oper/maint Of Plant Svcs - Gen Supplies REFUND	\$-37.60
Check Total				\$21,935.42
Vendor Total				\$21,935.42
STANWOOD AREA CREDIT UNION (PY0006)				
00040041	10.0462.013.000.00.00.00		EMPLOYEE - CREDIT UNION - STANWOOD	\$2,580.00
00040086	10.0462.013.000.00.00.00		EMPLOYEE - CREDIT UNION - STANWOOD	\$2,580.00
Vendor Total				\$5,160.00
TERRY FIRESTONE GARAGE DOORS (549039)				
00040072	10.2600.430.000.30.00.MT	21220693	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$585.00
TOP SEPTIC SERVICE INC. (551030)				
00040018	10.1610.430.102.30.00.ES		EVENING SCHOOL REPAIRS & MAINTENANCE SERVICES	\$110.00
TOSHIBA FINANCIAL SERVICES (551055)				
00040073	10.2818.442.000.30.00.SW		System-wide Tech Services - Rent Of Equip & Vehicle JAN 2022	\$1,610.70
00040073	10.2818.442.000.30.00.SW		System-wide Tech Services - Rent Of Equip & Vehicle JAN 22	\$2,253.65
Check Total				\$3,864.35
Vendor Total				\$3,864.35
TP ELECTRIC & POWER (551150)				
00040019	10.2600.430.000.30.00.MT	21220619	MAINTENANCE REPAIRS & MAINTENANCE SERVICES	\$11,363.39
00040105	10.2600.430.000.30.00.MT		MAINTENANCE REPAIRS & MAINT SERVICES CNC TABLE SHEER	\$3,539.00

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Check	Account Number	PO #	Description	Check Amount
TP ELECTRIC & POWER (551150)				
Vendor Total				\$14,902.39
TSA CONSULTING GROUP (PY0001)				
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY	\$1,575.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY	\$1,575.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - AXA Equitable	\$475.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - AXA Equitable	\$475.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - Kades Margolis	\$1,285.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - Kades Margolis	\$1,285.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - Lincoln Invest	\$360.00
00040091	10.0462.005.000.00.00.00		EMPLOYEE - ANNUITY - Lincoln Invest	\$360.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 1-ROTH-AFTER TAX	\$25.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 1-ROTH-AFTER TAX	\$25.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 3-ROTH-AFTER TAX	\$300.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 3-ROTH-AFTER TAX	\$300.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 5-ROTH-AFTER TAX	\$50.00
00040091	10.0462.006.000.00.00.00		EMPLOYEE - ANNUITY 5-ROTH-AFTER TAX	\$50.00
Check Total				\$8,140.00
Vendor Total				\$8,140.00
TSA CONSULTING GROUP INC (551940)				
00040106	10.2510.155.000.30.00.BO		Fiscal Services - Business Office Term/Leave Payout Salaries	\$1,917.00
VERIZON (553351)				
00040074	10.2600.530.000.30.00.MT		MAINTENANCE COMMUNICATIONS JAN	\$39.03
VERIZON WIRELESS (553352)				
00040075	10.2600.530.000.30.00.MT		MAINTENANCE COMMUNICATIONS DEC 21	\$162.05
VOCATIONAL RESEARCH INSTITUTE, LLC (554010)				
00040020	10.1390.650.991.30.00.CV	21220486	Other Voc Ed Programs - TECHNOLOGY RELATED SUPPLIES & FEES	\$3,998.00
VOYA FINANCIAL (PY0025)				
99997171	10.0462.230.000.00.00.00		EMPLOYER - Ret. TG (DC) 2.75% - 01/28/22	\$309.21
99997172	10.0462.230.000.00.00.00		EMPLOYEE - Ret. TG (DC) 2.75% - 01/28/22	\$377.93
99997191	10.0462.230.000.00.00.00		EMPLOYER - Ret. TG (DC) 2.75% - 01/14/22	\$337.00
99997192	10.0462.230.000.00.00.00		EMPLOYEE - Ret. TG (DC) 2.75% - 01/14/22	\$411.90
Vendor Total				\$1,436.04
WCPSHC (554290)				
00040098	10.0460.211.000.00.00.00		EMPLOYER SHARE OF HLTH INS FEB PLAN A	\$54,692.00
00040098	10.0460.211.000.00.00.00		EMPLOYER SHARE OF HLTH INS FEB PLAN G	\$31,660.00
00040098	10.0460.211.000.00.00.00		EMPLOYER SHARE OF HLTH INS RETIREE FEB	\$4,045.21
00040098	10.0460.215.000.00.00.00		EMPLOYER SHARE OF VISION FEB PLAN G	\$319.26
00040098	10.0460.215.000.00.00.00		EMPLOYER SHARE OF VISION PLAN A	\$522.21
Check Total				\$91,238.68
Vendor Total				\$91,238.68
WESTERN PA FACILITIES DIRECTORS ASSOC (556345)				

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WESTERN PA FACILITIES DIRECTORS ASSOC (556345)				
00040083	10.2360.810.000.30.00.OF	21220707	OFFICE OF DIRECTOR DUES & FEES	\$25.00
00040083	10.2600.810.000.30.00.MT	21220707	MAINTENANCE DUES & FEES	\$50.00
Check Total				\$75.00
Vendor Total				\$75.00
WESTMORELAND COUNTY FOOD BANK (556433)				
00040076	10.6999.999.000.30.00.SR	21220559	REVENUE - MISC	\$150.00
WEST PENN LACO INC (556200)				
00040077	10.2600.622.000.30.00.MT		Oper/maint Of Plant Svcs - Electricity DEC 2021	\$5,993.47
WEST PENN POWER (556205)				
00040107	10.2600.622.000.30.00.MT		Oper/maint Of Plant Svcs - Electricity GUARD SHACK	\$9.94
00040107	10.2600.622.000.30.00.MT		Oper/maint Of Plant Svcs - Electricity SIGN FEB	\$9.06
Check Total				\$19.00
Vendor Total				\$19.00
Report Total				\$737,215.45

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Invoice # 1304203142330 - PY-OP-20220225Q

Vendor#	Vendor Name And Address	Year	Account Number	P.O.#	Combined?	Invoice #	Inv Date	1099	Released
						Bat	Check Number		Check Date
501551	ADVANCE AUTO PARTS		AAP FINANCIAL SERVICES PO BOX 742063 ATLANTA GA 30374-2063						
	AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$135.00	21-22 10.1380.610.000.30.00.AB/610AB		Yes	1304203142330 3042022	01/31/22	No	03/04/22
	AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$33.99	21-22 10.1380.610.000.30.00.AB/610AB		Yes	1304204142523 3042022	02/10/22	No	03/04/22
	AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$44.82	21-22 10.1380.610.000.30.00.AB/610AB		Yes	1304204242545 3042022	02/11/22	No	03/04/22
	AUTOMOTIVE COLLISION TECHNOLOGY SUPPLIES	\$92.20	21-22 10.1380.610.000.30.00.AB/610AB		Yes	1304204542555 3042022	02/14/22	No	03/04/22
	501551 Vendor Total	\$306.01							
503043	AMAZON		AMAZON CAPITAL SERVICES PO BOX 035184 SEATTLE WA 98124-5184						
	PAINTING & DECORATING TRADES SUPPLIES	\$81.98	21-22 10.1380.610.000.30.00.PD/610PD 21220775		Yes	133Y-MGXJ-N7WR 3042022	02/12/22	No	03/04/22
	BUSINESS OFFICE SUPPLIES	\$12.99	21-22 10.2510.610.000.30.00.BO/610BO 21220771		Yes	1494-M4NY-XGVX 3042022	02/13/22	No	03/04/22
	Trade/Industrial Ed - General Supplies	\$379.98	21-22 10.1380.610.000.30.00.SO/610SO 21220751		Yes	191P-FXHK-DQ6P 3042022	02/10/22	No	03/04/22
	GRAPHIC DESIGN TECHNOLOGY SUPPLIES	\$43.57	21-22 10.1380.610.000.30.00.GA/610GA 21220780		Yes	1FTN-9VHW-VX7V 3042022	02/19/22	No	03/04/22
	OFFICE SUPPLIES	\$69.95	21-22 10.2360.610.000.30.00.OF/610OF 21220766		Yes	1H4N-1QXF-HN4C 3042022	02/10/22	No	03/04/22
	503043 Vendor Total	\$588.47							
523845	KELLINGTON PROTECTION SERVICE, LLC		4955 STEUBENVILLE PIKE SUITE 245 PITTSBURGH PA 15205-						
	EVENING SCHOOL SECURITY / SAFETY SERVICES 2-6/2-12	\$348.75	21-22 10.1610.350.102.30.00.ES/1610350ES		Yes	43698 3042022	02/12/22	No	03/04/22
	Oper/maint Of Plant Svcs - Security / Safety Services 2-6/	\$2,385.75	21-22 10.2600.350.000.30.00.MT/350MT		Yes	43698 3042022	02/12/22	No	03/04/22
	523845 Vendor Total	\$2,734.50							

Date: 02/25/22
Time: 08:22:14

Release Dates 03/04/22 - 03/31/22

Vendor# Vendor Name And Address

Central Westmoreland CTC
Invoices Payable 2021-2022
Vendor # 500000 - PY0024

Page: 2
BAR046a
Invoice # 1304203142330 - PY-OP-20220225Q

Vendor# Vendor Name And Address		Year Account Number		P.O.#	Combined?	Invoice # Bat	Inv Date	1099	Released Check Date
530700	MSC INDUSTRIAL SUPPLY CO	PO BOX 953635 SAINT LOUIS MO 63195-3635							
	MACHINE TRADES TECHNOLOGY SUPPLIES	\$1,034.14	21-22 10.1380.610.000.30.00.MS/610MS	21220741	Yes	27845504 3042022	02/03/22	No	03/04/22
Report Total		\$4,663.12			21-22	\$4,663.12			



WESTMORELAND INTERMEDIATE UNIT
102 EQUITY DRIVE, GREENSBURG, PENNSYLVANIA 15601-7190
PHONE: 724-836-2460

EXECUTIVE LEADERSHIP SERVICES AGREEMENT

This Executive Leadership Services Agreement (“Agreement”) made this 15th day of March, 2022, by and between:

WESTMORELAND INTERMEDIATE UNIT, with an address of 102 Equity Drive, Greensburg, Pennsylvania 15601 (hereinafter “WIU”),

- a n d -

CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER, with an address of 240 Arona Rd, New Stanton, PA 15672 (hereinafter “CTC”).

WHEREAS, among the various services offered by the WIU to its member school districts and ctcs are executive leadership services; and

WHEREAS, the CTC wishes to retain the WIU to provide said executive leadership services to the CTC, and the WIU is agreeable to do so; and

WHEREAS, the WIU and the CTC hereby set forth the terms and conditions of their agreement for said executive leadership services.

NOW, THEREFORE, for and in consideration of the covenants and promises contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, and intending to be legally bound, the parties agree as follows:

1. **Term.** The term of this Agreement shall be for a period of one (1) year, commencing on July 1, 2022 and ending on June 30, 2023.
2. **Duties of WIU.** During the term of this Agreement, the WIU shall be responsible for, and shall perform, those duties enumerated on Exhibit “A”, which is attached hereto and incorporated herein.
3. **Duties of CTC.** During the term of this Agreement, the CTC shall be responsible for, and shall perform, those duties enumerated on Exhibit “B”, which is attached hereto and incorporated herein.

4. **Compensation.** The CTC shall pay to the WIU as compensation for the services rendered under this Agreement the rate of "One-Hundred and 00/100 Dollars (\$100.00) per hour and associated travel costs. The WIU will invoice the CTC for these services upon execution of this agreement.

5. **Force Majeure.** Neither party shall be responsible for delays or failure to perform caused by acts of God (including fire, flood, storm, or other natural disturbances), war, civil war, riot, epidemic, acts of foreign enemies, terrorist activities, government sanction, strikes or other labor disputes, interruption or failure of electric, telephone or similar service or other causes beyond such party's control.

6. **Governing Law.** This Agreement shall be construed under and in accordance with the laws of the Commonwealth of Pennsylvania, and all obligations of the parties created under it are performable in Westmoreland County, Pennsylvania.

7. **Parties Bound.** This Agreement shall be binding on and inure to the benefit of the contracting parties and their respective successors and assigns.

8. **Legal Construction.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein. Furthermore, the language of this Agreement shall be construed in accordance with its fair meaning and not for or against any party. The parties acknowledge that each party and its solicitors have reviewed and had the opportunity to participate in the drafting of this Agreement and, accordingly, the rule of construction that would resolve ambiguities in favor of non-drafting parties shall not apply to the interpretation of this Agreement.

9. **No Third Party Beneficiaries.** Except as otherwise specifically provided in this Agreement, this Agreement is made for the sole benefit of the CTC and the WIU. No other person or entity shall have any rights or remedies by reason of this Agreement against any of the parties or shall be considered to be third party beneficiaries of this Agreement in any way.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to its subject matter and supersedes all prior discussions, agreements, understandings and negotiations. Furthermore, there are no written or oral understandings, representations, or agreements, directly or indirectly connected with this Agreement, that are not incorporated herein.

11. **Execution.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth above.

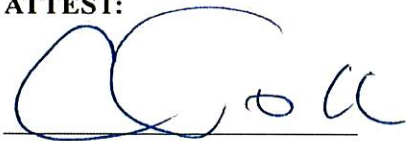
ATTEST:

Christie L. Ridenour

**WESTMORELAND
INTERMEDIATE UNIT,**

By Jason A. Conway
Executive Director,
Dr. Jason A. Conway

ATTEST:



CENTRAL WESTMORELAND CTC,

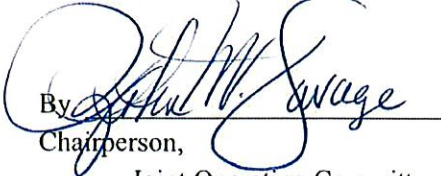
By 
Chairperson,
Joint Operating Committee

EXHIBIT “A”

DUTIES AND RESPONSIBILITIES OF WIU

For the entire 2022-2023 school year of the CTC, the Westmoreland Intermediate Unit will provide the following services **only** when requested by the Chairperson of the Joint Operating Committee or the CTC Director:

- Review/Respond to Email Communication
- Provide Signatory Services
- Provide General Counsel
- Attend Professional Advisory Committee Meetings
- Attend Joint Operating Committee Meetings
- Conduct Personnel Hearings
- Review Administrator Compensation Plans
- Conduct Contract Negotiations
- Conduct Evaluation Activities of Director/Assistant Director

EXHIBIT “B”

DUTIES AND RESPONSIBILITIES OF CTC

For the entire 2022-2023 school year of the CTC, the Chairperson of the Joint Operating Committee or the CTC Director will request services as needed to be provided in a timely matter via email communication. The CTC understands that the WIU will only perform services directed to perform in writing.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY
CENTER
GUIDANCE PLAN
2022-2025

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
MISSION STATEMENT

The Central Westmoreland Career and Technology Center is committed to impacting a lifelong influence on the technical, professional, and educational future for all students who attend the center.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING PROGRAM MISSION STATEMENT

The Central Westmoreland Career and Technology Center is committed to impacting a lifelong influence on the educational growth, the career based technical development, and the maturation process of the individual's social/emotional being so that every student's self-determined pathway to a realistic post-secondary goal can be opened regardless of race, religion, and physical or emotional handicaps.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
VISION STATEMENT

The Central Westmoreland Career and Technology Center envisions an environment where a positive learning culture influences students to develop necessary academic skills, technical competence, professional qualities, and personal confidence so that graduates can meet the expectations and responsibilities of life.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING VISION STATEMENT

The Central Westmoreland School Counseling program envisions that all CWCTC students will have the opportunity to be supported, advised, and guided toward developing a post-high school purpose.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING PHILOSOPHY

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING BELIEFS AND VALUES STATEMENTS

The Central Westmoreland Career and Technology Center believes that every student has the right to counseling support in all aspects of school life. The school counseling program will work with each student to identify an immediate post-secondary school goal and to establish a career objective. The school counselors will monitor the academic and technical performance of each student so that the student remains on track to meet the respective student's goals and objectives. The counseling program will provide social and emotional counseling and facilitate the access to professional psychological and/or sociological services when such services are necessary. In summary, the school counselors will focus on the technical, academic, social, and emotional growth of each student as the student transitions from secondary school student to young adult.

- The Central Westmoreland CTC School Counseling program is focused on providing each individual student the support necessary for the student to succeed academically.
- The Central Westmoreland CTC School Counseling program is focused on providing each individual student the support necessary to have a balanced social and emotional well-being that will help the student succeed in school and later in post-secondary life.
- The Central Westmoreland CTC School Counseling program is focused on providing each individual student the support necessary to guide the student in the development of post-secondary school goal and vision for a career objective and/or an educational target.
- The Central Westmoreland CTC School Counselors believe that it is imperative that each student has a minimum of one private meeting with a counselor each year.
- The Central Westmoreland CTC School Counselors believe that each student must begin a transition plan toward post-secondary goals in as early as possible in the student's educational experience.
- The Central Westmoreland CTC School Counselors believe that an open line of communication with sending school counselors is imperative for CWCTC students to be able to achieve success in their current educational plan and in meeting their goals for post-secondary life.

- The Central Westmoreland CTC School Counselors believe that they must be conduit of communication about students between administration, teachers and paraeducators.
- The Central Westmoreland CTC School Counselors believe that they must be a resource of information concerning academic support, a storehouse of career objective information, and a source of agencies and programs available for social and emotional help.
- The Central Westmoreland CTC School Counselors believe that it is important offer programs that will allow students to learn about opportunities for education and/or career opportunities.
- The Central Westmoreland CTC School Counselors believe that they are a link between teachers, parents, and students.
- The Central Westmoreland CTC School Counselors believe that they are responsible to contact parents, teachers and/or administrators when they become aware of a student's challenges, deficiencies, or inappropriate actions.
- The Central Westmoreland CTC School Counselors believe that confidentiality is of utmost importance in all cases when information must be held in strict confidence.

OVERVIEW OF THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER COUNSELING PROGRAM

The Central Westmoreland Career and Technical Center has two counselors who provide school counseling services to students. The two school counselors (a) deal with student social/emotional issues; (b) monitor all student academic progress and deficiencies; (c) handle scheduling of program transfers and entrance of students during a respective school term; (d) scrutinize each student's attendance regularity; (e) guide each student's postsecondary preparedness for further education; (f) track each student's pathway toward a career objective; (g) maintain a line of open communication with each student's parents/guardians in order to create a partnership with the home and the school; and (h) complete follow-up surveys on graduates as to their post-secondary career and education placements. Since students attend the Career Center from the nine sending high schools that have their own school counseling programs, the CWCTC school counselors maintain a consistent line of communication between the Career Center's counseling office and the respective counseling offices of the sending schools.

The two counselors also work with a team of administrators and teachers to provide other services. They are involved with the team in the preparation of awards activities, handling the development of career objective information, participation on

the Student Assistance team, planning building open houses, and helping the team establish visitations to all elementary, middle, and high schools of the sending districts.

A major focus in the counselors' job responsibility is the Career Objective process required of all students. By working in conjunction with all teachers, the counselors learn the career objective of each student and then monitor this objective from year to year while the student attends the Career Center. The counselors work with teachers to advise and guide each student to be aware of the varied and numerous pathways available to students through their matriculation and completion of the technical program.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER **COUNSELING PROGRAM GOALS**

The Central Westmoreland School Counseling program has the following long-term goals to be achieved during the life of this plan:

1. Develop a codified line of communication that demonstrates a systematic connection between the school counselors, the administration, the teachers, and the paraeducators in the Central Westmoreland CTC.
2. Create an easily accessible system for teachers to be able to see their students' Career Objective documents.
3. Establish a clearly defined and published description of the role of each respective counselor. Publicize that one counselor is the transition counselor for students with IEP designation and the other counselor is the counselor for the remainder of students in the school.
4. Establish a systematic and sustainable approach for counselors to be visiting each program throughout the school year.
5. Create a procedure whereby counselors visit respective programs with information related to specific post-secondary programs available to students within the respective program.
6. Determine and then define the role of counselors in working with post-secondary articulation agreements.
7. Establish a clearly defined role of counselors related to open houses, in-house tours, and off-site visits to sending schools.
8. Create a new system for acquiring and processing the annual senior survey.

The Central Westmoreland School Counseling program has the following ongoing daily goals in relation to career counseling:

1. Work with each individual student to guide and advise the student toward credible academic and social pathways that will lead to the student's career objective.
2. Meet with every student a minimum of one time each year to discuss and advise the student concerning his/her path toward the student's career objective.
3. Guide and advise each student to make cognitive and emotional decisions concerning a realistic career objective.
4. Guide students toward developing a personal learning plan that will lead to high school graduation.
5. Promote student interpersonal skills that help build positive relationships with within the workplace.
6. Establish regular individual career/educational counseling sessions with individual students.
7. Plan, coordinate, and facilitate workshops on career exploration and the paths necessary to achieve career goals.

The Central Westmoreland School Counseling program has the following ongoing daily goals in relation to student social/emotional growth:

1. Promote student interpersonal skills that help build positive relationships with peers, adults, and community.
2. Facilitate the resolution of student conflicts by establishing social conflict resolution sessions.
3. Offer the counseling advice within the Student Assistant program.
4. Facilitate a connection to mental and social work professionals when such connections will benefit students.

The Central Westmoreland School Counseling program has the following ongoing daily goals in relation to connection to parents:

1. Maintain open lines of communication with parents and make parents aware of the progress or lack of progress of their respective child.
2. Coordinate with teachers and administrators relevant communications with parents concerning a parent's questions, concerns, or information about a respective student.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING PROGRAM'S STATEMENT OF CONFIDENTIALITY

The Central Westmoreland Career and Technology Center and its School Counselors affirm their belief in the student's right to be treated with respect and dignity (ASCA, 2016, A.1.a). It is the school counselors' responsibility to fully respect the right to privacy of those with whom they enter a counseling relationship and to provide an atmosphere of trust and confidence (Lazovsky, 2008; ASCA, A.2.). A school counselor, who is in a counseling relationship with a student, has an ethical and legal obligation to keep information contained within that relationship. Confidentiality is the ethical and legal term ascribed to the information communicated within the counseling relationship, and it must be maintained unless keeping that information confidential leads to foreseeable harm. "Serious and foreseeable harm is different for each minor in the school setting and is determined by students' developmental and chronological age, the setting, parental rights and the nature of harm" (ASCA, 2016, A.2.e). Exceptions to confidentiality exist, and students should be informed when situations arise in which school counselors have a responsibility to disclose information obtained in counseling relationships to others to protect students, themselves, or other individuals. Privileged communication between a school counselor and a student is a legal term granting protection to information shared in a counseling relationship only if said privilege is granted by federal or state statute. If privilege applies it can provide additional safeguards to confidential information (This statement is adopted from the American School Counselor Association Confidentiality statement.)

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER SCHOOL COUNSELING PROGRAM

STAKEHOLDERS

The Central Westmoreland CTC school counseling program has numerous stakeholders. These stakeholders include:

1. The students who attend the CWCTC program.
2. People who have graduated from the CWCTC program.
3. Parents of students who attend the CWCTC program.
4. Teachers and administrators working with students at CWCTC.
5. Personnel, including counseling staffs, administrators, teachers of each of the school districts sending students to CWCTC.
6. Business and employers who hire or have interest in hiring students from CWCTC.
7. Local union organizations.
8. The CWCTC Joint Operating Committee
9. The Boards of Education of each of the sending school districts.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER SCHOOL COUNSELOR ADVISORY TEAM

<u>Member Name</u>	<u>Address</u>	<u>Company//Entity</u>
ERIC DAWSON	YOUGH HIGH SCHOOL 919 LOWBER ROAD HERMINIE PA 15637	YOUGH HIGH SCHOOL
DOUG COLCOMBE	NORWIN SR HIGH 251 MCMAHON DRIVE NORTH HUNTINGDON PA 15644	NORWIN HIGH SCHOOL
JOHN MANLEY	GREENSBURG SALEM SR HIGH 65 MENNEL DRIVE GREENSBURG PA 15601	GREENSBURGH SALEM HIGH SCHOOL
REBECCA PARKER	1001 TECHNOLOGY DR SUITE 1009 MT. PLEASANT, PA 15666-1767	WETMORELAND COLLEGE
TESSA SMITH	1028 QUINCY DR GREENSBURG, PA 15601	STUDENT - GREENSBURG SALEM 10
JAMES, NATALIE & TESSA SMITH	1028 QUINCY DR GREENSBURG, PA 15601	PARENT
ANDREA & DRAVEN HANFORD	SOUTHMORELAND SR HIGH 2351 ROUTE 981 S PO BOX A ALVERTON PA 15612	SOUTHMORELAND HIGH SCHOOL
MICHELLE DELUCA	CWCTC ADULT ED 240 ARONA RD NEW STANTON PA 15672	CWCTC ADULT ED COORDINATOR
BILL SWAN	HEMPFIELD AREA SR HIGH 4345 ROUTE 136	HEMPFIELD AREA HIGH SCHOOL

GREENSBURG PA 15601

NICOLE (REOTT) KERR

ST. VINCENT PREVENTION 840
BOVARD LUXOR RD GREENSBURG, PA
15601

ST. VINCENT PREVENTION
PROJECT

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING PROGRAM RESOURCES IDENTIFICATION

Blackburn Center (Women's Services)
Excela Health Behavioral Health, Gsbg
Excela Health Behavioral Health, Latrobe
Fayette County Children & Youth
Mental Health Crisis Intervention Hotline
Southwest PA Human Services
St. Vincent Prevention Specialist
Suicide Crisis Hotline
Westmoreland County Children's Bureau
Westmoreland County Crisis Line
Westmoreland Case Management and Supports, Inc.
Connellesville Counseling Services (School Based Therapy)

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
BASIC DEMOGRAPHIC DATA REPORT

									African America n	Asian	Native American/ Alaskan Indian	Multiracia l	Hispani c
Program	Male	Female	9th	10th	11th	12th	IEP	White					
ACT	34	8	1	17	11	13	21	42					
ATT	109	5	1	36	38	39	38	113	1				
CIS	33	1	1	11	13	9	13	29	2	1		2	1
CON	101	11	2	46	36	28	34	109	3				2
COS	1	94		43	29	23	21	85	3			7	2
CUL	17	13		13	12	5	12	28				2	1
ELE	54	1		16	16	23	9	53			1	1	
HOR	11	24		12	15	8	25	33	2				1
HOT	5	56		22	20	19	15	57		1	2	1	2
HVC	34	1		11	13	11	11	35					
LOG	25			7	7	11	20	21	3	1			
MAS	9				4	5	4	8				1	
MMD	20	27		12	15	20	20	41	1		1	4	1
MTT	18	1		4	8	7	2	19					
PLU	29			11	11	7	8	28			1		
POW	44		1	15	12	16	12	42	1			1	1
PRO	23	23		17	15	14	14	45		1			
RD	10	24		12	12	10	13	34					
ROB	22	6	1	11	9	7	2	27	1				1
SER	6	1		4	2	1	7	7					
SPM	16	34	1	16	18	15	10	46	2			2	2
WLD	78	7	1	38	27	19	31	83	1			1	
Grand Total	699	337	9	374	343	310	342	985	20	4	5	22	14

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
SCHOOL COUNSELING CALENDAR FOR 2021 THROUGH 2022

2021-2022 CWCTC SCHOOL COUNSELOR ACTION PLAN

Program Goal	Career Education Work Standards Addressed	Grade Level	Activities /Event Description	Data Used to Measure Impact	Start/End Dates		Responsible Person
CWCTC and Career Opportunity Awareness	13.1.11 A	5-12	Present data and information concerning career shifts (cohort slides, career night video, pawork stats).	Enrollment figures	Sept. 2021	Jun. 2022	Elder Hayes
		9-12	Create advertising billboards for career opportunity availability in the community.		Nov. 2021	Dec. 2022	Admin WIB
CWCTC and Career Opportunity Awareness	13.1.11 A	8 - 9	Provide presentations and tours to students in 8th and 9th grade in regards to CTC information and future career opportunities	Tour Attendance Numbers	Nov 2021	May 2022	Roadshow
CWCTC Student data collection	13.1.11A	9-12	CWCTC Career Objective Survey	Survey Completion	Sept. 2021	Mar. 2022	Hayes Elder
		12	Senior Exit Surveys --Complete Sr. Exit Survey, Analyze Data, Prepare Report	Completed Surveys & Report	Apr. 2021	May 2022	Hayes Elder
		Current Grads	Graduate Follow Up Survey -- Distribute surveys, Analyze Data, Prepare Report	Completed Surveys & Report	Sept. 2021	Oct. 2022	Hayes Elder
	13.1-4.11	10-12	Work with the sending schools to provide artifacts for the students' career portfolio (Future Ready Index)		Sept 2021	May 2022	Elder Hayes
Educate stakeholders about the	All	K – 12	CWCTC Open House	Attendance	On hold		Hayes Elder

guidance plan/ guidance department.		K – 12	CWCTC Guidance Department OAC meeting	Attendance		Oct. 2021	Elder Hayes
Connection between CWCTC counselors and sending school counselors.	13.1.11. D	K-12	CWCTC Guidance Department will disseminate information to school counselors via email and other media on a regular basis.		Sept. 2021	May 2022	Elder Hayes
Connect various resources to parents to discuss career opportunities.	13.1.1A 13.3.11 A	9-12	Advertise WSCA college fair, CTC Career Day, and other employment/ educational opportunities.	Responses to emails.	Sept. 2021	May 2022	Elder Hayes
Connect various resources for sending schools.		9-12	Update Program of Studies booklets for each sending school district.	Updates Provided by Districts	Sept. 2021 2022 1	May 2022	Elder Hayes
Connect various resources for sending schools.	13.11.1 A,B,C	8-12	Attend sending school open house, scheduling, or transition events.	Participation	Sept. 2021	May 2022	Roadshow
Develop new career development activities for students outside the	13.1.11. D	10-12	Coordinate with sending school instructors to tour facilities and discuss available job opportunities. Encourage Job Shadowing (when possible)		Sept. 2021	May 2022	Roadshow, Co-Op

building.							
Develop new career development activities for students outside the building.	13.1.11.D	10-12	Coordinate with sending school instructors to tour facilities and discuss available job opportunities. Encourage Job Shadowing (when possible)		Sept. 2021	May 2022	Roadshow, Co-Op
Small group sessions	13.1.11 13.2.11	10-12	Utilize various school representatives to meet with students in small group settings to thoroughly explain articulation agreements, certifications, and apprenticeships.		Sept. 2021	May 2022	Hayes Elder
Student Assistance Program	10.1.9.D 13.2.11.E	9-12	The guidance team will be part of the CWCTC SAP team and assist in providing needed resources both within and outside the CWCTC school to help students overcome emotional and social issues.	Numbers on SAP student list	Sept 2021	May 2022	Hayes
Connect outside resources (such as post-secondary) to staff, parents, and students.	13.1.11.D	K-12	Provide CWCTC and post-secondary information to parents via PTA meetings, CWCTC open house and scheduling events.		Sept. 2021	May 2022	Roadshow
Connect outside resources (such as post-secondary) to staff, parents,	13.1.11.D	11 & 12	Make telephone call to parents of all juniors and seniors announcing information on Career Day		Sept. 2021	Mar. 2022	Elder Hayes

and students.							
Connect outside resources (such as post-secondary) to staff, parents, and students.	13.1.11.D	11 & 12	Make telephone call to parents of all juniors and seniors announcing information on Career Day		Sept. 2021	Mar. 2022	Elder Hayes
Utilize WCCC personnel to provide information to various groups at CWCTC.	13.1.11D	10-12; faculty	Provide all seniors with an opportunity to visit local post-secondary campus and classrooms or present virtually to students	Total number of students participating	Sept. 2021	May 2022	Elder Hayes Admission Rep
Connect outside resources (such as post-secondary) to staff, parents, and students.	13.1.11D	9-12	Bring in speakers (in person or virtually) for students – admissions, articulation agreements, and open house availability		Sept. 2021	May 2022	Elder Hayes
Connect various resources to parents to discuss	13.1.11.A	9 – 12	CWCTC Career/ Parent Nights – (during school year)	Attendance at events	Nov. 10, 2021 Session 1	Feb. 16, 2022 Session	Elder Hayes

career opportunities .	13.2.11. A					2	
NTHS Assistance	13.1.11. D	10-12	Provide information as needed to National Technical Honor Society	Requested Information	Jan. 2022	Apr. 2022	Elder Hayes
Senior Recognition Ceremony Assistance	13.1.11. A, D	12	Provide information as needed to Senior Recognition Ceremony	Requested Information	Mar. 2022	May 2022	Elder Hayes
Scholarships & Awards	13.1.11. A, D	12	Provide assistance for scholarship applications. Plan Award Ceremony and contact participants	Completed applications Successful Ceremony	Mar. 2022	May 2022	Elder Hayes
Connect to higher education programs and issues.	13.1.11. A, D	9-12	Provide representatives during open house – financial aid, WCCC, local universities, trade schools, and apprenticeship programs.	Attendance sheet	Sept. 2021	May, 2022	Elder, Hayes
NOCTI TESTING	13.1.11. A, D		All seniors take the NOCTI Examination; Guidance office helps facilitate.		March 2022	April 2022	Elder Hayes

Recruiting Events Calendar

Responsible personnel: Alex Novickoff, Jay Elder, Lon Hayes, Mikki Crist, Gordon Diehl

October

26- In Sending School Demonstration – Southmoreland - 8th grade

November

5 In Sending School Demonstration- Career Fair
9 In Sending School Demonstration- Mount Pleasant 9th grade
23 Tour of CWCTC - Mount Pleasant 9th grade
30 Virtual Tour of CWCTC for Frazier 9th grade

December

7 In Sending School Demonstration - Norwin 9th Grade
8 In Sending School Demonstration to the CWCTC JOC meeting
14 In Sending School Demonstration - Penn Trafford 9th Grade
15 In Sending School Demonstration - Southmoreland 9th Grade
20, 21- In Sending School Demonstration - Greensburg Salem 9th Grade
22 In Sending School Demonstration – Belle Vernon 9th grade

January

4 In Sending School Demonstration - Yough 9th Grade
6 CWCTC in house tour- Norwin 9th grade
10 CWCTC in house tour- Greensburg Salem 9th grade
11 In Sending School Demonstration – Penn Trafford Middle School
11 In Sending School Demonstration – Penn TraffordTrafford Elementary- 5th grade
12 In Sending School Demonstration - Jeannette High School
13 CWCTC in house tour- Belle Vernon and Yough 9th graders
24 In Sending School Demonstration - Hempfield 9th Grade
24 In Sending School Demonstration - Hempfield School Board Meeting
27 In Sending School Demonstration - Harrold Middle School
31 CWCTC in house Tour- Jeannette 9th grade

February

1 CWCTC in house tour- Penn Trafford 9th grade
2 In Sending School Demonstration - Norwin Scheduling Fair
7 In Sending School Demonstration - Harrison Park Elementary

7 In Sending School Demonstration- Penn Trafford School Board Meeting
9 CWCTC in house tour- Hempfield 9th grade
10 In Sending School Demonstration - Belle Vernon Middle School
15 CWCTC in house tour/PBIS Day- Harrold Middle School
17 CWCTC in house tour- Southmoreland 9th Grade
18- In Sending School Demonstration Sunrise Elementary-
21- In Sending School Demonstration Belle Vernon School Board Meeting
Roadshow
22- In Sending School Demonstration Greensburg Salem Middle School

March

1- CWCTC in house tour - Belle Vernon 8th Grade
2- In Sending School Demonstration Greensburg Salem School Board Meeting
3- In Sending School Demonstration Belle Vernon ASD Curriculum Night
25- In Sending School Demonstration - Penn Middle School Roadshow

May

12- CWCTC in house tour - Penn Trafford 9th grade
20- CWCTC in house tour - Penn Trafford
24- CWCTC in house tour - PennTrafford MS Tour

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER **THREE YEAR GUIDANCE PLAN**

As in the past, the school counseling program will be expected to continue providing services to students for career, academic, and social/emotion concerns. These concepts will remain the major focus of the program as has been outlined in the overview of this document.

The Central Westmoreland Career and technology Center's three-year guidance plan will be based on three phases with each phase corresponding with the respective year of the plan. The details of the plan are laid out below with specific steps to be followed for each year of the plan.

2022-2023

Phase One of the plan will begin in the spring of 2022 and conclude prior to the start of school in the fall of 2022. The study will involve collection of quantified and qualified data to provide a picture of current school counseling services. The information should provide clarify for:

1. The identification of the counselors' understanding of specifically assigned activities for their respective role.
2. The process and the services directly connected to students.
3. The process and the services provided for parents.
4. The process and the services involving sending school counselors.
5. The processes and services connected to business and industry.
6. The processes and the services related post-secondary institutions.

Phase Two of the plan will begin in August of 2022 and conclude by September 1, 2022. This phase will use information gathered in Phase one of the plan. By using information found in the Phase One study, the following actions will occur.

1. A breakout of specifically assigned roles and personnel to fulfill those roles will be determined and defined.
2. Job descriptions for each counselor and other adults directly related to counseling activities will be defined and published.
3. A graphic personnel organizational chart for the counseling program will be designed and published.

Phase Three of the plan will begin in September of 2022. This phase will be the implementation of the organization chart and assigned duties as defined in Phase Two of the plan. Counselors and other related staff will begin to operate in accordance with new job descriptions as they are assigned. Counselors and others will be reminded that in the absence of a colleague or other staff, they will be expected to carry out duties necessary to the completion of activities or procedures that the absent individual has scheduled or facilitates.

Phase Four of the plan will begin in September of 2022. This phase will be the implementation of specific activities that should be completed by school counselors as they work with students, parents, sending schools, post-secondary institutions, and business/industry. For example, counselors will maintain logs of activities and identify with each activity the purpose of the activity. Many of these activities are currently being done, but documentation of the activities must be done starting in 2022-2023 school term.

Phase Five of the plan will begin in February, 2023. This phase will be the evaluation of the new processes and procedures being employed as a result of Phases One through Four. As this February evaluation is completed, subtle changes and modifications may be made to the counseling program if they are immediately necessary.

2023-2024

Phase Six of the plan will be completed in the late spring, early summer of 2023. This action step will be another evaluation of the counseling program. An assessment of the counselors' understanding of roles will be evaluated. Secondly, the procedures and processes being employed in the school counseling program will be audited and evaluated for strengths and weaknesses. Third, a review of documentation of activity for the 2022-2023 school term will be completed. Finally, a determination of needs for the upcoming school term will be discussed and measured as to the necessity of the need for the 2023-2024 school term.

Phase Seven of the plan will be the implementation of changes or new procedures or techniques that will enhance the school counseling program. These changes and procedures will be based on the Phase Six evaluation and discussion with all personnel directly involved in the school counseling program. The changes and procedures will need to fit within budgetary constraints as well as consensus of the priority need of the change or new procedure.

Phase Eight of the plan will be a mid-term evaluation and review of the school counseling program. This phase will be a traditional view of the counselors' professional responsibilities as well as the evaluation of the new processes and procedures being employed in the 2023-2024 school term. As this mid-term evaluation is completed, subtle changes and modifications may be made to the counseling program if they are immediately necessary.

2024-2025

The 2024-2025 program will be very dependent on the first two years of the plan. As has been outlined, a semi-annual review and evaluation of the counseling program will be a standard activity. Also, as stated at the outset of this three-year plan section of this plan, the priority of the counseling program will always be a focus on providing services to students for career, academic, and social/emotion concerns. These concepts will remain the major focus of the program as has been outlined in the overview. Counselors will be expected to maintain a schedule of activity with each student to work with that student's Career Objective. Counselors will be expected to monitor each student's academic progress as well as the

career focus progress. Counselors will also be engaged in helping students with social/emotional issues and providing information and guidance toward professional career, social, and psychological counseling when necessary.

THE CENTRAL WESTMORELAND CAREER AND TECHNOLOGY CENTER
CAREER EXPLORATORY FOR STUDENTS AND PARENTS

As has been articulated in several areas of this plan, the Central Westmoreland CTC will continue to offer the many Career Exploratory programs that are currently in place. Students will define a Career Objective each year, and the counseling staff and teachers will monitor the objective and the progress that students are making toward their respective

objective. When necessary to contact parents or when parents inquire, the counselors will provide information concerning a student's progress toward an objective and what the student needs to complete the objective.

The school counseling staff will continue to provide resource meeting and activities to help students and parents in the exploratory process. The counseling staff will continue to arrange visits with post-secondary educational institutions, businesses, and union organizations who will provide students with the information concerning options following graduation. Also, the counseling staff will continue to help facilitate opportunities for students to visit post-secondary schools, business operations, and union offices to procure information about opportunities following their CWCTC education.

As evidenced by the calendar information shown in this plan, the school counseling office will continue involvement in providing tours to students and parents, going into sending schools to show students, teachers, and administrators the varied career opportunities that CWCTC has to offer. In the same way, the school counseling team will work with sending schools to collaborate on ways to introduce career opportunities to all students from elementary school through high school.

Through the life of this plan, the CWCTC counseling program team will develop specialized activities for sending school counselors to visit CWCTC so that they become fully aware of the career opportunities that the technical program offers students. The counseling team will also focus on in-house tours for parents, businesspeople, and citizens from the local population.

Finally, the administrative staff of the school will focus efforts to introduce the benefits of career education at CWCTC to local civic organizations, local and state government personnel, and to any and all community members who want to know more about the technical school. The school's administration will design and develop programs to offer information to taxpayers to not only learn about the value of career preparation, but also to show this stakeholder group that their money is being spent wisely.