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JOINT OPERATING COMMITTEE MEETING

May 6, 2021, 7 PM

Executive Session 6 pm-7 pm

Call to order by the President

The meeting was called to order at 7:15 pm by Ms. Savage, followed by the Pledge of Allegiance and a moment of silence in memory of Bill Brasco and Carl Bruno.

Present:

Ms. Stacey Livengood (Belle Vernon Area School District)
Ms. Robin Savage (Greensburg Salem School District)
Dr. Scott Learn (Hempfield Area School District)
Mr. Mark Gogolsky (Jeannette City School District)
Mr. John Weinman (Mt. Pleasant Area School District)
Mr. Brian Carlton (Norwin School District)
Mr. Nick Petrucci (Penn Trafford School District)
Ms. Nancy Bickus-Neel (Yough School District)

Present via Zoom:

Mr. James Carson (Southmoreland School District)

Others Present:

Mr. Jason Lucia (Administrative Director)
Mr. Chris Tollari (Business Manager)
Ms. Darcy Szymkiewicz (CWCTC Acting Dean of Students)
Mr. Russell Lucas (solicitor)
Dr. Janet Sardon (Yough School District Superintendent)

Public Comments: none

Communications

Motion by Mr. Gogolsky and seconded by Mr. Petrucci to accept the retirement/resignation letter of Cindy Woodward, Paraprofessional, effective at the conclusion of the 2020-2021 school year. (attachment 1) All were in favor; motion carried unanimously.

Motion by Mr. Weinman and seconded by Ms. Livengood to accept the resignation letter of Brian Ruff, Building and Grounds Supervisor, effective Friday, May 21, 2021. All were in favor; motion carried unanimously.

Minutes

Motion by Dr. Learn and seconded by Mr. Carlton to approve the minutes of the JOC meeting held April 1, 2021. (attachment 2) Comment: Mr. Weinman was marked absent but was present via Zoom. Agreed to update the minutes for April 2021 with the correct information. All were in favor; motion carried unanimously.

Administration Reports

A. Administrative Director:

- Commended and thanked all members of the JOC for the support that has been given to maintain the continuity of education for the staff and students throughout the pandemic this year.
- Update on the building projects; final stages of the new secure vestibule for the new main office; business office area remodeling; new out-building for construction trades; preparing to begin the remodeling for the new Service Occupations program.
- Darcy Szymkiewicz, Assist Director of CTE, gave an update on the preparations and planning for the 2021 Senior Recognition Ceremony
- Dr. Dan Perna, James Daniel and Associates, provided an update on the Comprehensive Plan and the integration of Communication and Professional Development
- Update on CWCTC's new initiative to reinvigorate business relationships and partnerships throughout the sending district demographic areas and local communities

B. Business Manager:

- The Business Office has been busy wrapping up our final proposed budget. I've been in constant contact with the district business managers to make any necessary final adjustments to our proposed budget. We've been complimented about our fiscal management by several business managers and how the budget was put together this year.
- We have been continuing to review the center's contracts and service providers for efficiency and productivity.
- We have also been busy reconciling purchased equipment, supplies, and services for all of our 2020-21 Grant funding.

C. Adult Education Coordinator/Grant Writer:

- GEERS II COVID Grant – \$ 354,771.00
Funds will be used for computers, curriculum, industry certifications, simulation equipment, cleaning supplies, airflow ventilation system upgrade and additional facility renovations.
Grant is due May 14th
- Four CWCTC High School students will be employed here at CWCTC this summer through the PIC Experience Works program. Two students are from Electricity and two are from Construction Trades.
- There were 7 students in CDL classes in April. Next class begins May 17th.
- Five Auto Tech seniors earned their Emission Inspection certification in April with Mr. Surratt.
- Mr. Walt, CWCTC Masonry Instructor, provided a Manufactured Stone customized training for Nickos Chimney this week.

Treasurer's Report

Motion by Ms. Livengood and seconded by Dr. Learn to approve the Treasurer's Reports ending March 2021. (attachment 3) All were in favor; motion carried unanimously.

Payment of Bills

Motion by Mr. Gogolsky and seconded by Mr. Weinman to approve payment of bills. (attachment 4) All were in favor; motion carried unanimously.

2021-2022 Calendar

Motion by Dr. Learn and seconded by Mr. Carlton to approve the 2021-2022 CWCTC school year calendar. (Corrected the date of Presidents' Day from the January 20, 2021 approved calendar.) (attachment 5) All were in favor; motion carried unanimously.

Preliminary Budget

Motion by Mr. Gogolsky and seconded by Mr. Weinman to approve the 2021-2022 proposed preliminary budget to the member district boards as follows:

Budget Grand Total	\$8,848,829
General Fund Budget	\$8,374,073
Anticipated Cost to Districts	\$6,733,159
Proposed Enrollment	1182
2021-2022 Per Pupil Cost	\$6448

All were in favor; motion carried unanimously.

Election of JOC Treasurer

Motion by Mr. Carlton and seconded by Ms. Livengood to re-elect Nick Petrucci as JOC Treasurer for the 2021-2022 school year. All were in favor; motion carried unanimously.

Student Assistance Program

Motion by Dr. Learn and seconded by Mr. Weinman to approve the renewal agreement with Westmoreland Casemanagement and Supports, Inc., for continued participation in the development and ongoing operation of the Student Assistance Program (SAP) in accordance with the current SAP guidelines of the Commonwealth of Pennsylvania for a one-year term, effective July 1, 2021. All were in favor; motion carried unanimously.

PACTA Summer Leadership Conference

Motion by Ms. Livengood and seconded by Mr. Weinman to approve Jason Lucia, Darcy Szymkiewicz, Alex Novickoff, and Michelle DeLuca to attend the 2021 PACTA Summer Leadership Conference in State College, PA, from July 27-29, 2021. (Approximate total cost is \$2600; registration fee is \$1000 by July 2; lodging is \$992 by June 16; food is approximately \$160; travel is approximately \$371-\$577)

Comments: Compare the cost of a rental car vs. taking personal vehicles.
Make sure that insurance is included in a rental.
Dr. Learn expressed excitement about the opportunity to travel again, and for administration going and returning to implement what they learned.

All were in favor; motion carried unanimously.

Supplemental Service Hours

Motion by Mr. Gogolsky and seconded by Dr. Learn to ratify and approve the payment for sixteen (16) hours of supplemental services previously performed over a two-day period by Deborah Grindle, and to approve the transfer of those supplemental hours from Darcy Szymkiewicz. All were in favor; motion carried unanimously.

Expulsion Waiver Agreement

Motion by Mr. Carlton and seconded by Dr. Learn to approve the Expulsion Waiver Agreements with Student #202075, Student #210218, and Student #210226, with the final form of the Agreements subject to the final review and approval of the Center's Solicitor. The motion passed with eight (8) yes votes and one (1) abstain by Ms. Livengood.

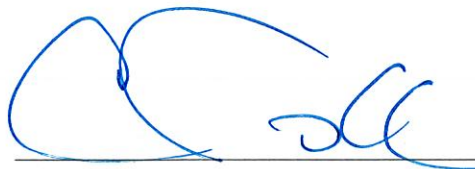
Report of Solicitor: none

Adjournment

Motion by Dr. Learn and seconded by Mr. Weinman to adjourn at 8:13 pm. All were in favor; motion carried unanimously.

The next regular meeting is scheduled for Thursday, June 3 at 7 pm.



JOC Chairperson

JOC Board Secretary