



JOINT OPERATING COMMITTEE MEETING September 16, 2020 7:00 P.M.

Executive Session 6:00 pm-6:53 pm

Call to order by the President

The meeting was called to order at 7:03 pm by Ms. Savage, followed by the Pledge of Allegiance.

Present:

Ms. Robin Savage
Dr. Scott Learn
Mr. Mark Gogolsky
Mr. Nick Petrucci
Mr. James Carson
Ms. Sondra Dull

Zoom:

Ms. Stacey Livengood
Mr. Jay Weinman
Mr. Brian Carlton

Others:

Mr. Jason Lucia
Mr. Chris Tollari
Ms. Michelle DeLuca
Mr. Brian Ruff
Mr. Andrew Evankovich (solicitor)

Also present: various CWCTC staff

Absent: Mr. Rich Capraun

Public Comments: none

Communications: none

Minutes

Motion by Mr. Gogolsky and seconded by Ms. Dull to approve the minutes of the JOC meeting held August 19, 2020. All were in favor; motion carried unanimously. (pp.1-5)

Administration Reports

Administrative Director:

- Update on the start of the school year and in full swing engaging education and technical lessons and activities in each program. Commended the entire staff.
- Update on COVID-19 response team and protocols being seamless to this point
- Introduced the idea of utilizing some remaining grant money to create a mouse trap doorway entry system in preparations to a new, main office entry-way.

Business Manager:

Mr. Lucia and Mr. Tollari are in the process of reviewing the budgeting procedures for efficiency and strengths/weaknesses. We are ensuring fiscal responsibility related to all aspects of the Budget with a hands on approach. This budget prep will help us when we roll into December for the 2021-2022 budget.

Adult Ed Coordinator:

Ms. DeLuca shared information on our Adult Ed programs and the Perkins grant. See attachment pp. 22-23

Treasurer's Report

Motion by Dr. Learn and seconded by Mr. Petrucci to approve the Treasurer's Report ending August 2020. All were in favor; motion carried unanimously. (pp. 6-7)

Payment of Bills

Motion by Mr. Gogolsky and seconded by Dr. Learn to approve payment of bills. All were in favor; motion carried unanimously. (pp. 8-13)

JOC Meeting Dates

Motion by Mr. Carson and seconded by Ms. Dull to approve the following dates to the JOC Meeting calendar:

October 21, 2020
No November meeting
December 7, 2020 (Monday)
January 20, 2021
February 17, 2021
March 17, 2021
April 21, 2021
May 19, 2021
June 16, 2021

All were in favor; motion carried unanimously.

Substitute Teachers

Motion by Dr. Learn and seconded by Mr. Gogolsky to approve the following substitutes to be added to the Substitute Teacher list for the 2020-2021 school year, pending receipt of all clearances and documentation.

Colby Pettis
Palmer Rose

All were in favor; motion carried unanimously.

Liquidation

Motion by Dr. Learn and seconded by Mr. Petrucci to approve advertising for liquidation of any unused equipment and accept the highest responsible bidder for the 2020-2021 school year. All were in favor; motion carried unanimously.

WIU Joint Purchasing Consortium

Motion by Dr. Learn and seconded by Mr. Petrucci to approve advertising jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of Multi-Purpose Paper for the 2021-2022 school year. All were in favor; motion carried unanimously.

Motion by Mr. Gogolsky and seconded by Ms. Dull to approve the authorization of Chris Tollari, Business Manager, and Central Westmoreland CTC as its authorized representative on the Westmoreland Intermediate Unit Joint Purchasing Consortium for Supplies. All were in favor; motion carried unanimously.

St. Vincent Educational Support and Intervention

Motion by Mr. Gogolsky and seconded by Mr. Petrucci to approve the renewal agreement for Service Delivery between St. Vincent College and Central Westmoreland CTC to provide Educational Support and Intervention to the student body effective for the 2020-2021 school year. (The cost is approximately \$25,000, and is paid through the Perkins Grant.) All were in favor; motion carried unanimously.

Prime Communication Agreement

Motion by Dr. Learn and seconded by Mr. Petrucci to approve a renewal one-year agreement (retroactive to September 1, 2020) with Prime Communication to perform service to telephone equipment, including necessary service calls, labor, and materials on replacement parts. (Cost \$5543.41, a decrease of \$300.59 from the prior year.) All were in favor; motion carried unanimously.

Educational Conference

Motion by Mr. Weinman and seconded by Mr. Gogolsky to approve Debbie Grindle, Co-Op Coordinator, to attend the 2020 PA Co-Op Educational Conference to be held virtually on October 20-21, 2020, at a cost of \$105. All were in favor; motion carried unanimously.

Bids-Front Entrance

Motion by Mr. Carson and seconded by Dr. Learn to grant permission to get bids for new front office/entrance. All were in favor; motion carried unanimously.

Occupational Advisory Committee

Motion by Mr. Petrucci and seconded by Mr. Carson to approve Occupational Advisory Committee. All were in favor; motion carried unanimously. (pp. 14-23)

Budgetary Transfer

Motion by Dr. Learn and seconded by Mr. Carson to permit Administration to make an additional final budgetary transfer to cover the 2019-2020 school year. All were in favor; motion carried unanimously. (p. 24)

Permission to Advertise

Motion by Dr. Learn and seconded by Ms. Livengood to permit Administration to advertise for positions as deemed necessary for the 2020-2021 school year. All were in favor; motion carried unanimously.

CTSO Advisor

Motion by Dr. Learn and seconded by Mr. Carson to approve Linda Iezzi as the Skills USA Advisor for the 2020-2021 school year. All were in favor; motion carried unanimously.

Extension of Services

Motion by Mr. Gogolsky and seconded by Dr. Learn to extend the term of the current agreement with Marsha Welsh for an additional 22 days, with the proviso that the Administrative Director may end the agreement’s term prior to its expiration date if he determines that Ms. Welsh’s services are no longer needed. All were in favor; motion carried unanimously.

Maintenance/Custodial Position

Motion by Mr. Weinman and seconded by Ms. Dull to approve the bid and transfer of James Hill from a custodial position to a maintenance/custodial position at the rate of \$18.43 per hour per the terms and conditions of the CWCTCESPA Collective Bargaining Agreement, effective 9/17/2020. All were in favor; motion carried unanimously.

Report of Solicitor

Adjournment

Motion by Mr. Gogolsky and seconded by Mr. Carson to adjourn the meeting at 7:28 pm. All were in favor; motion carried unanimously.

Next regular meeting, Wednesday, October 21, 2020, at 7:00 p.m.

JOC Chairperson

JOC Board Secretary