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JOINT OPERATING COMMITTEE MEETING
January 20, 2021 7:00 PM

Executive Session 6:00 pm-7:04 pm

Call to order by the President

The meeting was called to order at 7:10 pm by Ms. Savage, followed by the Pledge of Allegiance and a moment of silence for Sondra Dull and Warren Leeder.

Present via Zoom:

Ms. Stacey Livengood (Belle Vernon member)
Ms. Robin Savage (Greensburg Salem member)
Dr. Scott Learn (Hempfield member)
Mr. Mark Gogolsky (Jeannette member)
Mr. Jay Weinman (Mt. Pleasant member)
Mr. Brian Carlton (Norwin member)
Mr. Nick Petrucci (Penn-Trafford member)
Mr. James Carson (Southmoreland member)

Others via Zoom:

Mr. Jason Lucia
Mr. Chris Tollari
Mr. Russell Lucas (solicitor)

Also present were several CWCTC staff members.

Absent:

Yough member

Public Comments: none

Communications

Motion by Mr. Gogolsky and seconded by Ms. Livengood to accept the retirement/resignation letter of George Swartz, Auto Collision teacher, effective at the conclusion of the 2020-2021 school year. (Attachment 1)

Motion by Mr. Petrucci and seconded by Mr. Weinman to accept the retirement/resignation letter of Donald Kuhn, Plumbing teacher, effective June 30, 2021. (Attachment 2)

Minutes

Motion by Mr. Gogolsky and seconded by Ms. Livengood to approve the minutes of the JOC meetings held December 8, 2020. (see previous month)

Administration Reports

Administrative Director

- Discussed the new Student Success Agreement to engage all students that may be struggling in the programs. Gave praise to the teachers and support staff for their efforts to make all students successful.
- Discussed the plans for recruitment, retention, tours, and marketing the school. New website will be launched soon. New online application for incoming students will be sent out to all sending schools.
- Introduced the new Workforce Education initiative which will begin to provide new and more structured opportunities to all students, especially those with IEPs to be better prepared for entry into the workforce

Business Manager

Current Budget

- Slightly under 50 % in Expenditures. Being about 55 % of the year complete and slightly below 50 % of this year's Budget, we feel very comfortable that we are in a Good Place at present!
- All Member Districts and Tuition Revenue are up to date with collections (I speak to the Business Managers as needed here. Also, my relationship with some of the Business Managers from my days with the Dept. of the Auditor General keeps me in a good relationship with most of them).

2021-2022 Budget

- We began our Draft for next year's Budget.
- Outlook is to increase this Budget Minimally for the Cost of Living Increases.

Adult Education Coordinator

- February 1st will be 100th CDL Class. First class was held September 2016.
- Classes for the NTMA Machinist Apprentice Program were held virtually via Zoom from December 8 to January 7th. Apprentices returned to in-person classes on January 12th.
- Short term Adult Evening classes will resume in September. Developing new classes with the support of the Faculty.
- Submitted the Supplemental Equipment Grant at the end of December for \$ 158,000. Eleven pieces of equipment for six different programs were requested in the grant. Grant was accepted, but waiting to find out the amount that we will receive. Award is calculated by a formula based on number of schools that submitted grants and the Average Daily Membership.
- Working with Garrison Miller, CWCTC Electrical Technology Instructor, to apply for a \$30,000 grant through the Scott Electric Foundation. Funds would be used for his students to replace the lighting in his shop, classroom and main hallway. CWCTC was not eligible for the grant because the funds are only available to non-profits designated as a 501c3. Partnering with the Westmoreland-Fayette WIB to apply for the grant and pass through the funds. Meeting with WIB to discuss a paid Summer Work Experience for the Electrical Technology students to work on the project this summer.
- Perkins Participatory and Local Advisory Committee Meeting will be held virtually on Wednesday, February 3rd at 9:00 a.m.

Treasurer’s Report

Motion by Dr. Learn and seconded by Mr. Weinman to approve the Treasurer’s Reports ending December 2020. (Attachment 4)

Payment of Bills

Motion by Ms. Livengood and seconded by Dr. Learn to approve payment of bills. (Attachment 4)

Bank Depositories

Motion by Mr. Gogolsky and seconded by Dr. Learn to reappoint First National Bank and First Commonwealth Bank (Student Activity Funds) as depositories for the 2021-2022 school year.

2021-2022 Calendar

Motion by Ms. Livengood and seconded by Dr. Learn to approve the 2021-2022 school year calendar as presented. (Attachment 5)

Redistribution of Supplemental Days

Motion by Dr. Lear and seconded by Mr. Weinman to approve the reassignment of supplemental days as listed.

<u>Name</u>	<u>Number of Days Returned</u>
Richard Heltion	2
Darcy Szymkiewicz	2
Nick Nelson	3
Mark Long	3

<u>Name</u>	<u>Number of Days Assigned For Media Team</u>
Jessica Lingsch	5
Eric Pino	5

Program Realignment

Motion by Mr. Gogolsky and seconded by Dr. Learn to curtail CIP code 50.0402, Commercial Arts, at the conclusion of the 2020-2021 school year.

Motion by Mr. Petrucci and seconded by Mr. Carson to curtail CIP code 10.0399, Graphic Communications , at the conclusion of the 2020-2021 school year.

Motion Mr. Weinman and seconded by Dr. Learn to create a Multimedia Design program with the CIP code 10.9999, for the 2021-22 school year.

Motion by ms. Livengood and seconded by Mr. Gogolsky to curtail CIP code 46.0201, Carpentry, at the conclusion of the 2020-2021 school year.

Motion by Mr. Weinman and seconded by Dr. Learn to realign Brandon Miller as a second teacher in Construction Trades, CIP code 46.9999, at the conclusion of the 2020-2021 school year.

Paraprofessional

Motion by Mr. Gogolsky and seconded by Mr. Weinman to hire Keith “Pete” Highlands as a paraprofessional based on the recommendation of the Administration at an annual salary of \$25,568.51, prorated for the remainder of the 2020-2021 school year.

Substitute Custodian

Motion by Ms. Livengood and seconded by Dr. Learn to approve Jim Mayo be added to the Substitute Custodian list for the 2020-2021 school year, pending receipt of all clearances and documentation.

CSIU Student Information System

Motion by Mr. Petrucci and seconded by Mr. Gogolsky to approve contracting with CSIU as the Student Information System for the remainder of the 2020-2021 school year and the 2021-2022 school year.

IT Changes

Motion by Mr. Gogolsky and seconded by Mr. Weinman to direct the CWCTC Administration to notify Grey Signal of its intent to terminate the Managed Services Agreement between the parties effective January 31, 2021 and to authorize the Administration to take any further actions necessary to carry out the termination of the Agreement.

Motion by Mr. Weinman and seconded by Ms. Livengood to approve the Educational Technology Management Agreement with Questeq effective February 1, 2021, as presented.

JOC Meeting Date Change

Motion by Ms. Savage and seconded by Ms. Livengood to reschedule the February 2021 JOC meeting to Thursday, February 4, and to advertise it.

Adjournment

Motion by Ms. Livengood and seconded by Mr. Gogolsky to adjourn at 7:52 pm until the next meeting, Thursday, February 4 at 7:00 pm.