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JOINT OPERATING COMMITTEE MEETING December 8, 2020 7:00 P.M.

Executive Session 6:00-7:04.

Call to order by the President

The meeting was called to order at 7:06 pm by Ms. Savage, followed by the Pledge of Allegiance.

Present via Zoom:

Ms. Robin Savage
Ms. Stacey Livengood
Dr. Scott Learn
Mr. Mark Gogolsky
Mr. Jay Weinman
Mr. Nick Petrucci

Others via Zoom:

Mr. Jason Lucia
Mr. Chris Tollari
Mr. Russell Lucas (solicitor)

Absent:

Mr. Brian Carlton
Mr. James Carson
Ms. Sondra Dull

Also present: none

Public Comments: none

Communications: none

Minutes

Motion by Ms. Livengood and seconded by Mr. Petrucci to approve the minutes of the JOC meetings held October 20 and 29, 2020. All were in favor; motion carried unanimously.

Administrative Reports

Administrative Director

- Discussed current educational environment and different instructional delivery platforms that were being implemented for student success
- Update on current grant funding
- Update on campus-wide projects

Treasurer’s Report

Motion by Mr. Petrucci and seconded by Ms. Livengood to approve the Treasurer’s Reports ending October and November 2020. All were in favor; motion carried unanimously.

Payment of Bills

Motion by Mr. Petrucci and seconded by Mr. Weinman to approve payment of bills. All were in favor; motion carried unanimously.

JOC Chairperson

Motion by Dr. Learn and seconded by Mr. Weinman to ratify the retention of Robin Savage as JOC Chairperson for a term of one (1) year. All were in favor; motion carried unanimously.

JOC Vice-Chairperson

Motion by Ms. Savage and seconded by Ms. Livengood to ratify the retention of Dr. Scott Learn as JOC Vice-Chairperson for a term of one (1) year. All were in favor; motion carried unanimously.

Set & Advertise 2021 Meeting Dates

Motion by Ms. Livengood and seconded by Dr. Learn to set and advertise the 2021 CWCTC Joint Operating Committee meeting dates to include a 6:00 executive session and 7:00 call to order, unless otherwise noted. All were in favor; motion carried unanimously.

January 20, 2021	July-no regular meeting
February 17, 2021	August 11, 2021 (2nd Wednesday)
March 17, 2021	September 15, 2021
April 21, 2021	October 20, 2021
May 19, 2021	November-to be announced
June 16, 2021	December 8, 2021(2nd Wednesday)

First Aid Supplemental Coverage

Motion by Mr. Gogolsky and seconded by Mr. Petrucci to approve supplemental pay for Mike Dortenzo (at teacher’s rate of \$190/day) and Danielle Adamson (at paraprofessional’s rate of \$90/day) for coverage of first aid duties as needed. All were in favor; motion carried unanimously.

Solicitors

Motion by Ms. Livengood and seconded by Petrucci to retain Andrews and Price LLC, as the CWCTC Solicitors. All were in favor; motion carried unanimously.

Acting Dean of Students

Motion by Mr. Weinman and seconded by Mr. Petrucci to approve Darcy Szymkiewicz for Acting Dean of Students duties for the 2020-21 school year only at a stipend rate of \$5,000 additional pay. All were in favor; motion carried unanimously.

Business Office

Motion by Ms. Livengood and seconded by Mr. Petrucci to approve Colleen Peck, retroactive, to assist the Business Manager as needed at the rate of \$20 per hour. All were in favor; motion carried unanimously.

Long-Term Clerical Substitute

Motion by Dr. Learn and seconded by Mr. Weinman to approve Kim Raviart as an emergency long-term substitute secretary to cover the absence of another employee, with the length of the assignment lasting as long as the employee is absent, at a rate of \$125 per day, with that rate comprised of \$90 per day for the performance of attendance secretary duties and \$35 per day for the performance of duties related to answering calls and other main office duties and providing professional staff with supplies. All were in favor; motion carried unanimously.

FMLA

Motion by Ms. Livengood and seconded by Dr. Learn to approve Family Medical Leave (FMLA) for one employee (Employee ID 7678608) according to the school's policy under Section: Employees, Title: FMLA, Policy: #335. The leave will commence after the sick days are exhausted. All were in favor; motion carried unanimously.

Chemical Contract

Motion by Dr. Learn and seconded by Mr. Weinman to approve contracting with Chemway Inc., with a one-time equipment fee of \$4704 for cooling tower chemicals management, upon termination of existing service agreement. All were in favor; motion carried unanimously.

Fire Alarm/Security System Contract

Motion by Dr. Learn and seconded by Mr. Petrucci to approve contracting with Rampart at \$4544 per year, with a one-time equipment installation fee of \$6869 for security system management and services, upon termination of existing service agreement. All were in favor; motion carried unanimously.

Substitutes

Motion by Ms. Livengood and seconded by Mr. Weinman to approve the following substitutes to be added to the Substitute Teacher list for the 2020-2021 school year, pending receipt of all clearances and documentation. All were in favor; motion carried unanimously.

Teachers

- 1) Buck Watkins
- 2) Keith "Pete" Highlands

Custodian

- 1) Dianna Sparks

Adjournment

Motion by Ms. Livengood and seconded by Mr. Petrucci to adjourn at 7:31 pm. All were in favor; motion carried unanimously.

Next regular meeting is scheduled for Wednesday, January 20, 2021, at 7:00 p.m.

JOC Chairperson

JOC Board Secretary