



**EXECUTIVE SESSION** – August 6, 2020 for personnel matters

**MEETING** – August 19, 2020

**PRESIDING** – Mrs. Robin Savage – Chairperson

**PRESENT**

Ms. Stacey Livengood (via zoom meeting)  
Dr. Scott Learn  
Mr. Mark Gogolsky  
Mr. Jay Weinman  
Mr. Brian Carlton (via zoom meeting)  
Mr. Nick Petrucci (via phone)  
Mr. James Carson  
Ms. Sondra Dull

**ABSENT**

none

Also present were:

Andrew Evankovich, Esqr. Solicitor; Marsha Welsh, Interim Administrative Director; Rich Capraun, Principal; Chris Tollari, Business Manager/Board Secretary, Michelle DeLuca, Adult Coordinator; Brian Ruff, Building & Grounds Supervisor.

Guests:

Jason Lucia, various CWCTC Staff and Teachers

**NOTE:**

**Because of Emergency Declaration issued by the Governor, JOC meeting was conducted via zoom meeting.**

**CALL TO ORDER**

The meeting was called to order at 7:06 p.m. by Mrs. Robin Savage, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

Mr. Gogolsky moved and was properly seconded by Mr. Petrucci to approve the June 24, 2020 minutes as submitted.

All were in favor. Motion carried unanimously.

**TREASURER’S REPORT**

Dr. Learn moved and was properly seconded by Mr. Carson to accept the Treasurer’s report as submitted for July.

All were in favor. Motion carried unanimously.

**PAYMENT OF BILLS**

Mr. Gogolsky moved and was properly seconded by Dr. Learn to approve the payment of bills as submitted for the month of July in the amount of \$1,525,019.68

All were in favor. Motion carried unanimously.

**NEW BUSINESS**

**NEW HIRE**

Mr. Gogolsky moved and was properly seconded by Mr. Weinman to hire Jason Lucia, at \$117,000, as Administrative Director, commencing immediately, pursuant to and subject to the terms of an employment agreement with the CTC to be finalized. In addition, Mr. Lucia is to be paid \$448.28 per diem for 4 days (8/13/20, 8/17/20-8/19/20).

All were in favor. Motion carried unanimously.

**EXECUTIVE SESSION**

August 19, 2020 from 7:09-7:38 – Personnel Matters

**AMEND BUDGET**

Dr. Learn moved and was properly seconded by Mr. Gogolsky to grant the administration authority to amend the budget to reflect additional grants, revenues, and expenditures not in the original budget, pursuant to section 609 School Code for the 2020-2021 school year.

All were in favor. Motion carried unanimously.

**NEW HIRE**

Ms. Livengood moved and was properly seconded by Ms. Dull to hire Kathleen Rolka, at \$42,000, as a 10-month Paraprofessional, based on the recommendation of Administration, pending receipt of all clearances and documentation.

All were in favor. Motion carried unanimously.

**BILL RATIFICATION**

Mr. Gogolsky moved and was properly seconded by Mr. Weinman to grant permission for Administration to ratify the bills for June and July 2020.

All were in favor. Motion carried unanimously.

**TEACHER SUBSTITUTE LIST**

Dr. Learn moved and was properly seconded by Mr. Petrucci to approve the Teacher Substitute list for the 2020-2021 school year, as presented in Exhibit A, pending receipt of all clearances and documentation.

All were in favor. Motion carried unanimously.

**FMLA REQUEST**

Dr. Learn moved and was properly seconded by Mr. Carson to approve Family Medical Leave (FMLA) for one employee, according to the school’s policy under Section: Employees, Title: FMLA, Policy: #335. The leave will commence after the sick days are exhausted.

All were in favor. Motion carried unanimously.

**RETROACTIVE PAY**

Mr. Weinman moved and was properly seconded by Mr. Petrucci to approve retroactively a 3 percent increase of Salary to \$72,100 for Mr. Chris Tollari, Business Manager, effective July 1, 2020 (as per Compensation Plan Agreement).

All were in favor. Motion carried unanimously.

**SUPPLEMENTAL DAYS**

Mr. Gogolsky moved and was properly seconded by Dr. Learn to approve Supplemental Days retroactive for the 2020-2021 school year for the names listed below at the daily rate of \$190 through the Perkins Grant:

<u>Name</u>	<u>Days</u>
Debbie Grindle	6 days
Brian Pegg	20 days

All were in favor of the amendment. Motion carried unanimously.

**SCHOOL CALENDAR CHANGE**

Ms. Livengood moved and was properly seconded by Mr. Petrucci to approve change in the 2020-2021 school calendar with students starting August 31, 2020, as presented in Exhibit B.

All were in favor. Motion carried unanimously.

**COVID RESOLUTION**

Mr. Gogolsky moved and was properly seconded by Dr. Learn to approve the Covid Resolution, as presented in Exhibit C.

All were in favor. Motion carried unanimously.

**REOPENING PLAN**

Dr. Learn moved and was properly seconded by Mr. Weinman to approve the CWCTC phase school reopening plan.

All were in favor. Motion carried unanimously.

**INSTRUCTIONAL TIME**

Mr. Petrucci moved and was properly seconded by Mr. Gogolsky to approve instructional time, as presented in Exhibit D.

All were in favor. Motion carried unanimously.

**TITLE 9 RESOLUTION**

Mr. Petrucci moved and was properly seconded by Mr. Carson to approve the Title 9 Resolution, as presented in Exhibit E.

All were in favor. Motion carried unanimously.

**STUDENT HANDBOOK**

Dr. Learn moved and was properly seconded by Ms. Livengood to approve the 2020-2021 Student Handbook, as presented in Exhibit F.

All were in favor. Motion carried unanimously.

**GRANT OF RIGHT OF WAY**

Dr. Learn moved and was properly seconded by Mr. Carson to approve the Grant of Right of Way and Easement, as presented in Exhibit G.

All were in favor. Motion carried unanimously.

**BUDGETARY TRANSFERS**

Mr. Gogolsky moved and was properly seconded by Mr. Weinman to grant permission for Administration to make necessary budgetary transfers to pay bills for July 2020.

All were in favor. Motion carried unanimously.

**TRANSITION AID**

Dr. Learn moved and was properly seconded by Mr. Weinman to approve Marsha Welsh for up to an additional 10 days of work to aid in transition.

All were in favor. Motion carried unanimously.

**REPORT OF SOLICITOR**

No Report.

**REPORT OF ADMINISTRATION**

Ms. Welsh, Interim Director, reported on the Memorandum of Understanding (MOU) about TAP initiative and getting a CTDSL in for the 2020-21 school year.

Mr. Capraun's reports:

Reviewed the highlights of the Phased Reopening Plan

-Face coverings are required at all times, except when unsafe.

-We will be using all 3 entrances to space students.

-Vending and all eating will be curtailed for the year.

-The building will accept all students 5 days a week regardless of the sending school schedule.

-Instructors will be teaching synchronously for those students who are not in the building.

-All instructors will be using Google Classroom and are in process of being certified.

Ms. DeLuca's reports:

-Classes for the National Tooling and Machining

Association (NTMA) Apprentice Program will begin on Tuesday, September 8th for Year 1 and Year 2 and Thursday, September 10th for Years 3 & 4.

-Two State Inspection classes will be held beginning September 15th. One class will be for the 2020 CWCTC Automotive Technology high school students who were scheduled to begin the class on March 30, 2020. The other class will be for the general public. Class size will be limited to 15 students to ensure social distancing.

-Short-term Evening School classes will not be offered in the Fall 2020. These programs only offer a Certificate of Completion. Students in the NTMA Apprentice Program and State Inspection classes earn Industry Certifications.

-Will be overseeing the Perkins Grant.

**ADJOURNMENT**

Mr. Gogolsky moved and was properly seconded by Mr. Petrucci to adjourn the meeting at 8:03 p.m.

All were in favor. Motion carried unanimously.

The next regular meeting is scheduled for **Wednesday, September 16, 2020, at 7:00 p.m.**

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JOC Chairperson

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JOC Board Secretary