

STUDENT RIDING PRIVILEGE POLICY AND PROCEDURES

1. Students will park only in the **top side of the** parking lot, in the parking space lot number assigned to them.
2. **NO PASSENGERS** are permitted to ride with student drivers without written permission.
3. Riding permit (in addition to the parking permit) must be hanging from the rear view mirror and visible from outside the vehicle at all times when the student's vehicle is on school property.
4. Drivers must observe the five (5) mile per hour speed limit on all school property. Exiting buses take precedence over exiting student drivers. Unsafe driving practices will result in immediate loss of the driving permit for rider and driver.
- 5 Excessive absence, tardiness, or discipline referrals can result in the suspension or loss of the driving/riding privilege(s). Teachers will be asked for reports quarterly.
6. Leaving the building before dismissal time without written authorization will result in a suspension and/or loss of the driving/riding privilege(s).
7. The driving/riding permit is NOT TRANSFERABLE. Students who permit others to use the permit will incur a suspension and loss of the driving/riding privilege(s).
8. If, for any reason, (1) the sending school does not permit a student to drive/ride to school, (2) the student is suspended from the sending school, (3) the student is suspended from riding the school bus, or (4) the student is expelled from the sending school, the student will NOT be permitted to drive/ride to CWCTC.
9. Parking/riding passes must be displayed in vehicle while entering and parked on CWCTC property.
10. In some cases, violating these rules may result in vehicles being towed at the owner's expense without warning.
11. There will be a \$5.00 fee assessed for each day of parking as needed. Long term parking should be done by permanent pass.

BE INFORMED:

- Students may drive/ride, but only if they show an extreme need
- Driving/riding to CWCTC is a PRIVILEGE not a Right
- In the interest of school safety, vehicles on CWCTC property are subject to random plain-view searches and students will be held liable for contents of vehicles

BE AWARE OF WHAT IS IN YOUR VEHICLE AT ALL TIMES.

PROCEDURE FOR STUDENTS REQUESTING PERMITS

1. Permanent parking/riding permit application and necessary signatures to be obtained are on the reverse side of this form at least 2 days in advance.
2. Complete the form and return it to the CWCTC office with signatures of parent, Rider and sending high school principal.
4. There will be **NO REFUNDS** for students who lose their permits for not following the rules.
5. **RIDERS** - Riders must show extreme need for a permit and must follow the same application procedure. Written permission is required from both parents/guardians of the driver and rider.
Only 1 rider allowed with any driver.

NECESSARY RIDER AGREEMENT SIGNATURES

By signing this agreement it is understood that failure to comply with CWCTC Student Driver/Rider policies and rules can result in loss of permit and/or disciplinary consequences. Vehicles will be monitored by school officials daily. CWCTC is not responsible for any damage done to vehicles while parked on school property. Cars illegally parked will be towed at the owner's expense.

*****PARKING PERMIT IS NOT TRANSFERABLE*****

RIDER PARENT AGREEMENT

I give my consent for _____ to ride to CWCTC from his/her sending school and home with a student driver (Specifically listed below) and certify that this is a necessity. I have read the Driving/Riding Rules/Policy and will share the responsibility for compliance with these rules. I understand students are NOT permitted to drive other passengers without written permission (and not more than 1 person) to or from school.

Parent Signature: _____ Date: _____

DRIVER PARENT AGREEMENT

I give my consent for _____ to drive to CWCTC from his/her sending school and home with a student rider and certify that this is a necessity. I have read the Driving/Riding Rules/Policy and will share the responsibility for compliance with these rules. I understand students are NOT permitted to drive other passengers without written permission (and not more than 1 person) to or from school.

Parent Signature: _____ Date: _____

STUDENT RIDER AGREEMENT

I have read the Central Westmoreland Career and Technology Center Student Driving/Riding Rules/Policy, and understand my obligation to follow the rules and policy exactly. If I do not, I may face disciplinary action, have my riding permit revoked, or both.

Student Signature: _____ Date: _____

SENDING SCHOOL AGREEMENT

Permission is granted to the above named student to ride to and from CWCTC with a student driver.

School Official Signature: _____ Date: _____